

Workshop #5

# **Breakout Room**

## **Innovations & Partnerships Office**

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Presented by Tina Coccia  
Wednesday, January 26, 2021

# Agenda

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- Roles and Objectives of the Partnerships Team
- Key services
- Processes and Workflow
- Resources
- When and who to contact

# Roles & Objectives of the Partnerships Team

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- The Innovations & Partnerships Office (IPO) helps build **successful partnerships between industry and the UofT research community**
- Any form of research engagement with an external partner requires an agreement. The Division of the Vice-President, Research & Innovation (VPRI) manages funded and non-funded research agreements to ensure all research activity is performed in compliance with UofT policies.
- The Partnerships Team focuses on the pre- and post-award administration of all research activity with the private sector, as well as some government funded opportunities and all research related non-funded agreements.

# Key Services

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## Pre-Award

- Review and endorsement of funding applications for both government and industry (488 applications in 2021)
- Preliminary non-funded agreements such as Non-disclosure agreements or MOU's
- Review and negotiation of Industry Sponsored Research Agreements/Framework Agreements (215 agreements in 2021)

## Post-Award

- Fund maintenance and setup in RIS
- Management of restricted research fund for the life-cycle of the project

# Key Services cont'd

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## Non-Funded Agreements

- Review and negotiation of all research related non-funded agreements (approx. 1000 agreements per year):
  - Material and Data Transfer Agreements
  - Non-Disclosure or Confidentiality Agreements
  - Inter-institutional Collaboration Agreements
  - Visiting Scientist Agreements

## Service Agreements

- Assist with the review of service agreements, and provide support and guidance

# Processes and Workflow

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- Submit research agreements through the **My Research Applications & Agreements (MRA)** portal and the **My Research Non-Funded** portal: <https://easi.its.utoronto.ca/administrative-web-services/my-research-mr/>
- For funded applications/agreements, the MRA undergoes an internal review and routes the submission to either the Innovations and Partnerships Office (IPO) or Research Services Office (RSO).
- VPRI staff reviews & negotiates the terms with the sponsor and facilitates execution of the agreement.
- VPRI staff member establishes a restricted research fund in the University's Financial Information System (FIS).

# Processes and Workflow cont'd

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- The portal automatically routes non-funded agreement requests to IPO.
- The Partnerships Team supports the review and negotiation of all non-funded agreements related to research.
- Final executed documents are uploaded to the MRNF portal.

## Service Agreements

- **IPO does not approve service agreements.** IPO provides a “service” by reviewing service agreements, but it is not a requirement to have them reviewed by this office.
- Service agreements can be submitted to [innovations.partnerships@utoronto.ca](mailto:innovations.partnerships@utoronto.ca) for review and comment.

# Resources

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## Research & innovation agreements

- [https://research.utoronto.ca/research-innovation-agreements/research-innovation-agreementsYour Division's guidelines on Service Agreements](https://research.utoronto.ca/research-innovation-agreements/research-innovation-agreementsYour%20Division's%20guidelines%20on%20Service%20Agreements)

## Service agreements, including access to questionnaire:

- <https://research.utoronto.ca/research-innovation-agreements/service-contracts-agreements>

## Disclose an invention

- <https://research.utoronto.ca/research-innovation-agreements/research-innovation-agreements>

# Who to Contact?

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Partnerships Team or general inquiries for the IPO:

- [innovations.partnerships@utoronto.ca](mailto:innovations.partnerships@utoronto.ca)

Invention disclosures:

- [lp.officer@utoronto.ca](mailto:lp.officer@utoronto.ca)

Commercialization activity:

- [commercialization@utoronto.ca](mailto:commercialization@utoronto.ca)

# Questions?