## How to Submit a Research Funding Application in MRA

July 10, 2024

Log into <u>My Research</u>.

Click on:

- 1. My Research
- 2. Applications & Agreements (MRA)
- 3. Funding Applications
- 4. My Applications (this will launch a new screen)

	TO PRONTO Administrative Web Services				
	Welcome Inpox	My HR Self-Service			
3	RAISE Help Page 2 Inbox Funding Applications My Applications	Applications & Agreements    My Research On Line    Research Funds    Animal Ethics Protocols    Human Ethics Protocols      My Research > Applications & Agreements > Funding Applications > My Applications    My Applications    My Applications			
	k, Non-Funded Agreements k, Designate PI Assistant				

## 5. Click on Create New Application

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Use Filter Bar to find existi	ng documents:			
			Go Hide Filter Ba	r Filters 🔍 📿 Contact Help Desk
Administering Unit:	AR Number:	International Partner:	PI Name:	
<u>_</u>	2 6	1		C
Program Name:	RIS Application #:	Sponsor Name:	Status:	
6	2 6	· C		C
Student Name:	Submit Date:	Title:		
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My Applications		Enter Title or Spons Q	1. 🗈 🗞 🔂	Create New Application Page Helt

- 6. Complete each section of the application.
- 7. Go to Submit Application.

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r	යි	Co-investigators/Collaborators	Research Information		_ 1
	[=]	Keywords			
	8	Location of Research	Administering Unit: *	Dept of Physiology - Temerty Faculty of Medicine V	
	ホ	Human Protocols	Title of Research:*		
	2	Animal Protocols			
	G	Permits			
	9	Planning/Resources	Competition Deadline Date:	MMM d, y	
	15	Related Agreements			
	Ø	Document Attachments	Studentshin/Fellowshin Information (Only if applying on	the hehalf of the student/fellow()	
7	<u> </u>	Submit Application	Studentanip/recovarip information (only in applying of	The behalt of the student fellow)	
	Ē	Notes (0)	Student/Fellow Name:		v
	Q	Delete	Save Validate	Send to Assistant	Next

- 8. Read the undertaking and then click on the "I have read and agree..." checkbox.
- 9. Click **Submit** on the pop up.

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12	Identification	Submit Applicatio	n	Page Help 🖨 🕒 Previous
±0 ★≡	Sponsors/Programs			
යි	Co-investigators/Collaborators	4) I will maintain oversight of all persons who will carry out the to them appropriately. I will ensure that they are qualified	d will delegate research responsibilities	
[≡]	Keywords	arrange for ongoing training or education as necessary. I w  St.    terms and conditions and the University's policies and pro  "Confidential Information & Intellectual Property" ("CIIP") /    the University upon request. Information on the "CIIP" agr  Title:    https://research.utoronto.ca/research-innovation-agreement  5) The information contained in the attached proposal and	Submit Confirmation	bide by, the Sponsor's
2	Location of Research			tese terms via the
ホ	Human Protocols		Title:	in twitt make available to
2	Animal Protocols			ions
G	Permits		Application #:	
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If you have any questions about My Research, please contact the RAISE Helpdesk at 416-946-5000 or raise@utoronto.ca.