



CANADA RESEARCH CHAIR – REQUEST FOR NOMINATION APPROVAL FORM EXTERNAL RECRUITMENT

Please note the CRC Secretariat reserves the right to ask the University to provide, at any time within the 48 months following a nomination, proof that the recruitment followed [CRC requirements for recruiting and nominating a Canada Research Chair](#).

Proposed Nominee: _____
(Last Name) (First Name) (Professorial Rank)

Faculty: _____ Department: _____

CRC Tier: 1 2 CRC Chairslot #: _____

If Tier 2, # of years from PhD or first professional degree (e.g. MD, DDS, DVM, JD): _____
(if more than 10 years, [Tier 2 justification](#) is required for nomination)

Does nominee hold any Administrative Post(s)? If yes, please list: _____

Does nominee hold a Federally Funded Salary Award? If yes, please list: _____

Relevant Council: NSERC SSHRC CIHR

Faculty appointment start date: _____

Proposed CRC Deadline: _____ Anticipated CRC Start Date: _____

Is there a related [CFI John R. Evans Leadership Fund \(JELF\)](#)? ☐ Yes ☐ No

Proposed CFI request (not to exceed 40% of the Total Project Cost): \$ _____

The following documentation is required as part of the Request for Nomination Approval Package:

- a short CV for the nominee
- [a nomination decision report](#), signed by committee chair & equity officer
- aggregated equity data report of the applicant pool (for **external recruitments** only)

The divisional signature below certifies that the recruitment and selection process followed [CRC requirements for recruiting and nominating a Canada Research Chair](#).

Request submitted by:

(Dean/Principal name) Title Date Signature

Approval:

Heather Boon, Vice-Provost, Faculty & Academic Life

Leah Cowen, Vice-President, Research and Innovation, and
Strategic Initiatives

The completed and signed Request for Nomination Approval form should be sent as a PDF to crc@utoronto.ca, along with additional materials listed above.

Version updated May 6, 2025