

UCL-U of T - Joint Call for Workshop Proposals: Developing Collaborative Projects and Exchange Activities in Artificial Intelligence

University College London (UCL) and the University of Toronto (U of T) are contributing matching funds to support workshops aimed at developing collaborative education and research initiatives in Artificial Intelligence.

Proposals:

- i) To be eligible, a proposal must include a team of participants from both Institutions.
- ii) This Call invites workshop proposals in the area of artificial intelligence that are of mutual interest and will strengthen the partnership between U of T and UCL. Proposals could fall under one of the following suggested subthemes:
 - AI & Ethics
 - AI & Law
 - AI & Healthcare
 - AI & Cities
 - Fundamentals of AI
- iii) This call will fund a workshop(s) to develop joint research or education projects.
- iv) Up to three joint proposals will be selected.
- v) The proposals will be assessed and recommended for selection by a committee composed of members from both Institutions appointed by the Vice-Presidents International or their designate.
- vi) The funding provided by the Universities is intended to support the expenses of hosting a workshop, including but not limited to costs for travel and accommodation.

Eligibility for UCL participants within the scope of this call:

- Applications are open to UCL staff members with the following roles:
- Professor/Professorial Teaching Fellow or equivalent
- Reader or equivalent
- Senior Lecturer/Principal Researcher/Principal Research Associate/Senior Teaching Fellow or equivalent
- Lecturer/Senior Research Associate/Teaching Fellow or equivalent
- Post Doc/Researcher/Post Doc Fellow/Research Associate or equivalent – eligible provided the contract covers the spend and activity period
- Applicants are not required to have a doctorate to apply, but do need to hold a role at one of the levels described above
- PhD students are not eligible to apply

Eligibility for U of T participants within the scope of this call:

- Applications are open to faculty members in continuing appointments
- Faculty members in continuing U of T appointments, and students and fellows under their supervision at U of T, are eligible to participate in exchange activities

Value and duration:

Up to three successful joint proposals will be chosen and each will receive up to £13,000 of funding from UCL and up to \$15,000 from U of T. This funding will be used to cover the costs of a workshop beginning in March 2020. i.e. the funds will be expended between 2 March and 31 July 2020.

Timeline:

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| Call for proposals | |
| Deadline for submission of proposal | 15 February 2020, 5 pm EST |
| Communication of Results to applicants | 1 March 2020 |
| Start date of Awards | 2 March 2020 |

Submission of Proposals:

i) Proposals are to be prepared and submitted jointly. Only one proposal should be submitted per project on behalf of the team at UCL and U of T by **15 February 2020, 5 pm EST** by the respective faculty members.

ii) Proposals will be submitted online at the following link:

<https://form.jotformeu.com/93293341015350>

iii) The **full proposal** should be comprised of the following elements:

- Proposal Cover that includes the faculty member and affiliations from each Institution with contact details
- A **Project Description** that includes the following items (in alignment with the **Selection Criteria** listed below):
 - **Abstract** that describes the joint proposal
 - **Workshop Design and Rationale:** description of the workshop, research question(s) and focus/foci of discussion, including the global importance of the area.
 - **Impact of collaboration:** anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U of T and UCL.
 - **Trainee involvement:** opportunities for graduate student(s) engagement in the proposed workshop and collaboration as it develops.
 - **Capacity for future collaboration:** an outline of the potential future collaborations and outcomes that will be possible as a result of having undertaken the workshop. For example: joint publications, joint supervision of PhD students, joint teaching, joint patent applications, joint reports to governments, joint funding applications
 - **Proposed budget:** A breakdown of the cost of the activity e.g. flights, travel, hotel, meals, etc. to cover the costs of the workshop.
- **Curriculum Vitae** of the faculty members.

Adjudication:

i) Applications are received jointly by the U of T Office of the Vice-President, International and UCL Global Engagement Office, and forwarded to a respective internal review committee along with a template for ranking applications.

ii) **Selection Criteria:** The internal review committee will assess each Full Proposal according to the academic merit and compelling elements covered by the following criteria:

- **Workshop Design and Rationale:** a clear description of the workshop, research question(s) and focus/foci of discussion, including the global importance of the area.
- **Impact of collaboration:** the anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U of T and UCL
- **Trainee involvement:** outlined opportunities for graduate student(s) engagement in the proposed workshop and collaboration as it develops
- **Capacity for future collaboration:** anticipated outcomes, including plans for scale up and potential future collaborations as a result of having undertaken the workshop.

iii) Respective reviews are returned to the U of T Office of the Vice-President, International and the UCL Global Engagement Office, and results/scores tabulated to rank proposals.

iv) Joint Committee convenes to select up to three final proposals.

Communication of Results:

Final results will be announced by means of a communication to the successful faculty members.

Reporting After Workshop:

All awardees must, as a condition of receiving an award under this call, complete a narrative report (of between 1 and 2 pages) that describes the outcomes, nature of collaboration, project impact, trainee involvement and opportunities for future collaboration that evolved from their project. The report will be due by October 2020.

Information about this Call:**At the University of Toronto:**

All questions related to this Joint Call for Workshops must be directed to:

Julia Kulik, Research Officer, Office of the Vice-President, International

Email: julia.kulik@utoronto.ca

At UCL:

All questions related to this Joint Call for Workshops must be directed to:

Helen Gibson, Partnerships Officer, Global Engagement Office

Email: helen.gibson@ucl.ac.uk