Agenda

• Roles and Objectives of the Partnerships Team
• Key services
• Processes and Workflow
• Resources
• When and who to contact
The Innovations & Partnerships Office (IPO) helps build **successful partnerships between industry and the UofT research community**.

Any form of research engagement with an external partner requires an agreement. The Division of the Vice-President, Research & Innovation (VPRI) manages funded and non-funded research agreements to ensure all research activity is performed in compliance with UofT policies.

The Partnerships Team focuses on the pre- and post-award administration of all research activity with the private sector, as well as some government funded opportunities and all research related non-funded agreements.
Key Services

Pre-Award

• Review and endorsement of funding applications for both government and industry (488 applications in 2021)
• Preliminary non-funded agreements such as Non-disclosure agreements or MOU’s
• Review and negotiation of Industry Sponsored Research Agreements/Framework Agreements (215 agreements in 2021)

Post-Award

• Fund maintenance and setup in RIS
• Management of restricted research fund for the life-cycle of the project
Key Services cont’d

Non-Funded Agreements

• Review and negotiation of all research related non-funded agreements (approx. 1000 agreements per year):
  • Material and Data Transfer Agreements
  • Non-Disclosure or Confidentiality Agreements
  • Inter-institutional Collaboration Agreements
  • Visiting Scientist Agreements

Service Agreements

• Assist with the review of service agreements, and provide support and guidance
Processes and Workflow

• Submit research agreements through the My Research Applications & Agreements (MRA) portal and the My Research Non-Funded portal: https://easi.its.utoronto.ca/administrative-web-services/my-research-mr/

• For funded applications/agreements, the MRA undergoes an internal review and routes the submission to either the Innovations and Partnerships Office (IPO) or Research Services Office (RSO).

• VPRI staff reviews & negotiates the terms with the sponsor and facilitates execution of the agreement.

• VPRI staff member establishes a restricted research fund in the University’s Financial Information System (FIS).
Processes and Workflow cont’d

• The portal automatically routes non-funded agreement requests to IPO.

• The Partnerships Team supports the review and negotiation of all non-funded agreements related to research.

• Final executed documents are uploaded to the MRNF portal.

Service Agreements

• **IPO does not approve service agreements.** IPO provides a “service” by reviewing service agreements, but it is not a requirement to have them reviewed by this office.

• Service agreements can be submitted to innovations.partnerships@utoronto.ca for review and comment.
Resources

Research & innovation agreements

• https://research.utoronto.ca/research-innovation-agreements/research-innovation-agreements

Your Division’s guidelines on Service Agreements

Service agreements, including access to questionnaire:

• https://research.utoronto.ca/research-innovation-agreements/service-contracts-agreements

Disclose an invention

• https://research.utoronto.ca/research-innovation-agreements/research-innovation-agreements
Who to Contact?

Partnerships Team or general inquiries for the IPO:
• innovations.partnerships@utoronto.ca

Invention disclosures:
• lp.officer@utoronto.ca

Commercialization activity:
• commercialization@utoronto.ca
Questions?