

My Research On Line (MROL) – PI View
How to Log in and Mark Expense Details as Reviewed – October 2016

A. Log into MROL as a Principal/Co Investigator (with an MRA account)

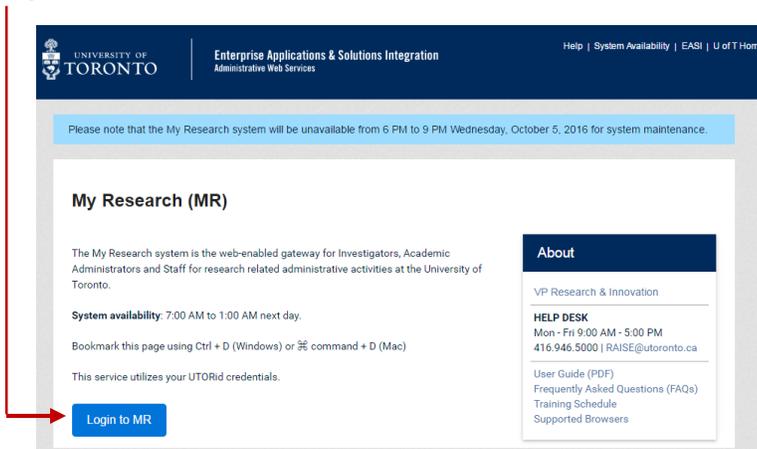
Researchers with a My Research Application (MRA) account can log into MROL via My Research.

1. Go to <http://aws.utoronto.ca/> and click on **My Research (MR)** in the Research section.

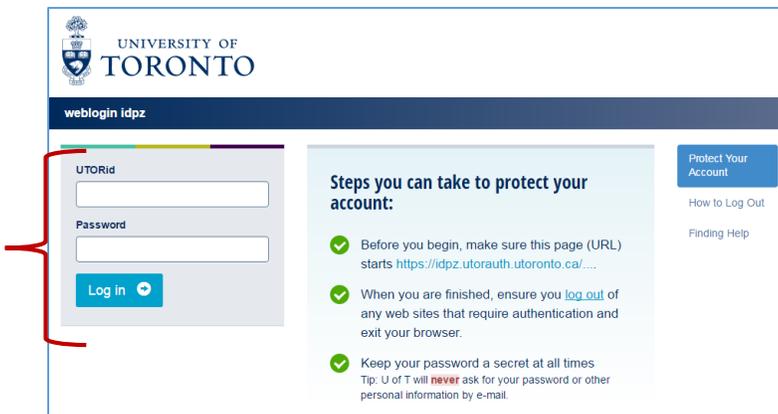


You will be at the **My Research** log in screen (save this as a bookmark/favourite on your web browser).

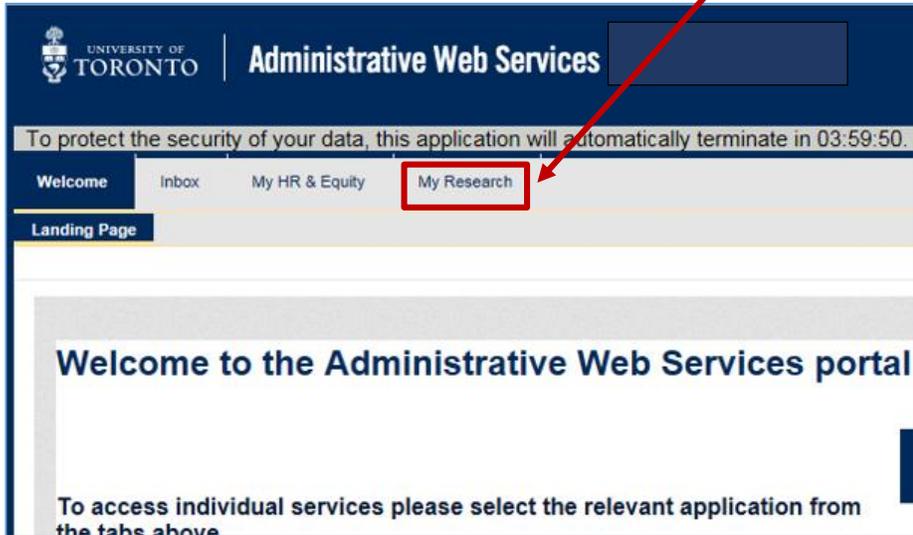
Click on the **Login to MR** button



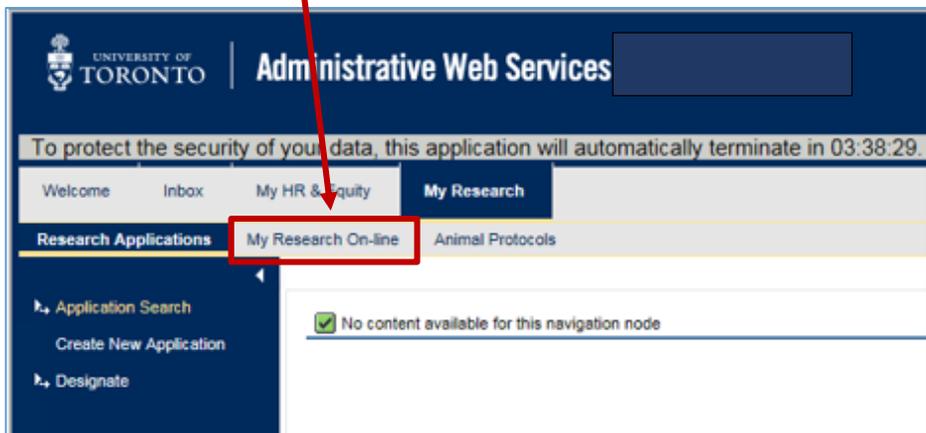
Enter your UTORid and Password and click on **Log in**



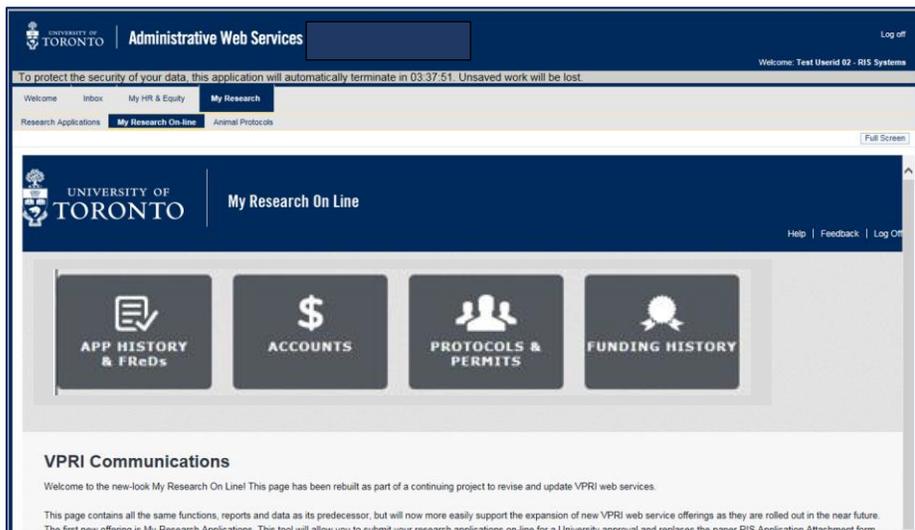
- When you log in, you will land on the Welcome page. Click on **My Research**.



- Click on the **My Research On-line** option on the My Research sub menu



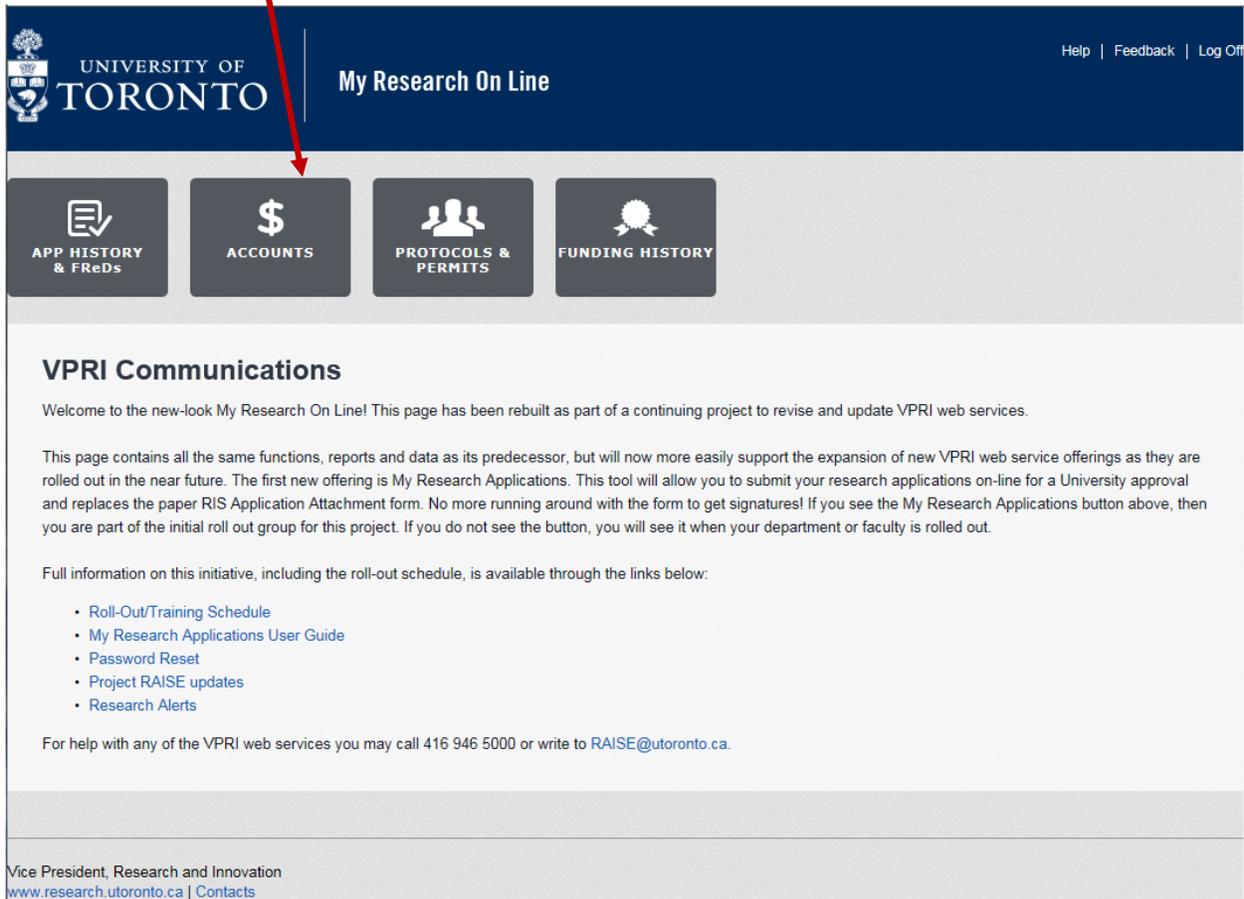
- The My Research On-Line main page will display. You can access the sub reports from here.



B. Mark Expense Details As Reviewed

1. Log into My Research and navigate to the main MROL page as in section A, above.
2. The on-line button that should be used by the PI to track the review of expenditure details is found on the Expense Details section of the PI Monthly Report.

Click on the **\$ Accounts** button” to proceed to this report.



UNIVERSITY OF TORONTO | My Research On Line | Help | Feedback | Log Off

APP HISTORY & FReDs | ACCOUNTS | PROTOCOLS & PERMITS | FUNDING HISTORY

VPRI Communications

Welcome to the new-look My Research On Line! This page has been rebuilt as part of a continuing project to revise and update VPRI web services.

This page contains all the same functions, reports and data as its predecessor, but will now more easily support the expansion of new VPRI web service offerings as they are rolled out in the near future. The first new offering is My Research Applications. This tool will allow you to submit your research applications on-line for a University approval and replaces the paper RIS Application Attachment form. No more running around with the form to get signatures! If you see the My Research Applications button above, then you are part of the initial roll out group for this project. If you do not see the button, you will see it when your department or faculty is rolled out.

Full information on this initiative, including the roll-out schedule, is available through the links below:

- [Roll-Out/Training Schedule](#)
- [My Research Applications User Guide](#)
- [Password Reset](#)
- [Project RAISE updates](#)
- [Research Alerts](#)

For help with any of the VPRI web services you may call 416 946 5000 or write to RAISE@utoronto.ca.

Vice President, Research and Innovation
www.research.utoronto.ca | [Contacts](#)

This will take you to the “Overview of Research Funding” report which lists the researcher’s Fund Centre (FC) and active research Funds linked to that FC.

- Click on the Fund number to be reviewed.

UNIVERSITY OF TORONTO | Overview of Active Accounts

Help | How To Read This Report | Back To MROL | Log Off

Welcome Gord Downie

Overview of Research Funding

Status of Active Research Funds as of October 2, 2016:

Please note that the "current funds available" amounts may not include some periodic postings such as payroll or purchase card charges.
Click on Fund number to view the PI Report details of a specific account.

CF Center	Fund	Fund End	Sponsor	Budget Category	Budget	Commit/ Actuals	Current Funds Avail
Title							
206649	DOWNIE, GORD			UTFA - PROF EXP REIM	8,084.34	1,529.90	6,554.44
				Open	10,000.00	9,828.48	171.52
				Positive Carryforward	2,881.79	0.00	2,881.79
				Total	20,766.13	11,358.38	9,407.75
206649	496435	March 31, 2020	CIHR - Grants	Open	153,645.76	148,763.19	4,882.57
The role of Golgi Bodies in Cells							
206649	497627	Nov 30, 2017	CIHR - Awards	Open	8,264.19	2,982.97	3,381.22
				Total compensation	42,500.00	15,000.00	27,500.00
				Total	48,864.19	17,982.97	30,881.22
CGS Doctoral - Joseph Boyden - lysosomal storage diseases							
Total					223,276.08	178,104.54	45,171.54

If you have any questions regarding the Budget or Fund End date, please call the Grants Officer indicated at the bottom of the FReD. To access a FReD, click on "My Applications" from the main menu, then click the FReD number pertaining to the Fund in question.

- You are now at the Summary Page of the PI Monthly Report for the CURRENT month. Only past/closed months have the review button (since no more posting activity should occur after your review).

To get to the prior months, click on the orange "Review Prior Months' Data" button.

UNIVERSITY OF TORONTO | PI Report by Expense Category Summary

Help | How To Read This Report | Back To MROL | Log Off

Show: Budget Details | Outstanding Commitments | Expense Details View: Month or YTD | Sponsor Year Payroll Details | **Review Prior Months' Data**

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Click on the Review Prior Months' Data button above to proceed to the screen where you may mark a report as reviewed.

PI Report by Expense Category Summary

CF Center	206649	DOWNIE, GORD	Period	Oct-2016 as of Oct 02
Parent CFC	105988	Arts&Sci:CSB		
Fund	496435	DOWNIE G MOP-123456		
Title The role of Golgi Bodies in Cells				
Sponsor 000303157 CIHR - Grants				
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year: Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019	
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020	
Message:				
Funds Available for Current Year				
Balance of fund at close of previous year				1,767.76
Current year grant				151,878.00
Council authorized transfer (MRC/CIHR and NSERC only)				0.00
Total Funds Available for Current Year (Available Budget)				153,645.76

- You will see a report listing prior months starting with the most recent month that has closed and going back another 22 months.

This report enables you to track your review of the expense details for this Fund. The “Pending” status indicates that you have not yet clicked on the “Review” button for expenditures posted during that month. Once you have clicked the Review button, the status will display as “Reviewed” and the date on which you pressed the button will appear in the “Date Reviewed” column.

To proceed to the review button, click on the month to be reviewed in the Period column.



Review Prior Month's Data

[Help](#) | [Back To MROL](#) | [Log Off](#)

Review Prior Months' Data Refresh Review Status

CF Center	208849	DOWNIE, GORD			
Parent CFC	105988	Arts&Sci/CSB			
Fund	496435	DOWNIE, G MOP-123456			
Title	The role of Golgi Bodies in Cells				
Sponsor	0000303157	CIHR - Grants			
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year:	Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019		
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020		

Message:

Click on a Period to view the corresponding financial report and to proceed to the screen where you may mark a report as reviewed.

Period	Review Status	Date Reviewed
Sep-2016	pending	
Aug-2016	pending	
Jul-2016	pending	
Jun-2016	pending	
May-2016	pending	
Apr-2016	pending	
Mar-2016	pending	
Feb-2016	pending	
Jan-2016	pending	
Dec-2015	pending	
Nov-2015	pending	
Oct-2015	pending	
Sep-2015	pending	
Aug-2015	pending	
Jul-2015	pending	
Jun-2015	pending	
May-2015	pending	
Apr-2015	pending	
Mar-2015	pending	
Feb-2015	pending	
Jan-2015	pending	
Dec-2014	pending	
Nov-2014	pending	

You are now on the Summary page of the PI Monthly report as at the end of the month selected for review.

The Review button appears on both of the “Expense Details” reports which can be accessed by clicking on either “Month” or “YTD” (Year to Date - from grant year start to selected period).

UNIVERSITY OF TORONTO | **PI Report by Expense Category Summary** | Help | How To Read This Report | Back To MROL | Log Off

Show: Budget Details | Outstanding Commitments | **Expense Details View: Month or YTD** | Sponsor Year Payroll Details | Review Prior Months' Data

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Once you are in the expense details report you may mark the postings as reviewed.

PI Report by Expense Category Summary

CF Center: 208649 DOWNIE, GORD | Period: Sep-2018 as of Monthend
 Parent CFC: 105988 Arts&Soi:CSB
 Fund: 496435 DOWNIE G MOP-123456
 Title: The role of Golgi Bodies in Cells
 Sponsor: 000303157 CIHR - Grants

Sponsor Year Start: April 1, 2016 | Sponsor Year End: March 31, 2017 | Sponsor year: Apr-Mar
 Grant Start Date: April 1, 2014 | Grant End Date: March 31, 2019
 Fund Start Date: April 1, 2014 | Fund End Date: March 31, 2020

Message:

Funds Available for Current Year

Balance of fund at close of previous year	1,787.76
Current year grant	151,878.00
Council authorized transfer (MRC/CIHR and NSERC only)	0.00
Total Funds Available for Current Year (Available Budget)	153,645.76

Expenditures	Current Month	Outstanding Commitments	YTD Exp	YTD Exp+Coms
Salaries				
Undergraduate Students (Canadian)	0.00	0.00	0.00	0.00
Undergraduate Students (Foreign)	0.00	0.00	0.00	0.00
Postgraduate Students (Canadian)	0.00	0.00	20,481.17	20,481.17
Postgraduate Students (Foreign)	0.00	0.00	0.00	0.00
Postdoctoral fellows (Canadian)	0.00	0.00	0.00	0.00
Postdoctoral fellows (Foreign)	0.00	0.00	0.00	0.00
Salaries to Others	6,040.50	31,337.50	36,219.26	67,556.76
Salary of Incumbent (CRC only)	0.00	0.00	0.00	0.00
Fringe Benefits	1,495.02	7,475.12	8,964.26	16,439.38
Professional and technical services/contracts	0.00	0.00	49.63	49.63
Equipment (including powered vehicles)	0.00	0.00	138.68	138.68
Materials, Supplies and other expenditures	2,034.22	0.00	43,754.15	43,754.15
Administrative cost related to CRC	0.00	0.00	0.00	0.00
Travel	0.00	0.00	343.42	343.42
Research time stipends (SSHRC only)	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Total Expenditures	9,569.74	38,812.62	109,950.57	148,763.19
YTD Unspent Balance (Free Balance)				4,882.57

6. To review a SINGLE month, click on “Month” under Expense Details.

UNIVERSITY OF TORONTO | **PI Report by Expense Category Summary** | Help | How To Read This Report

Show: Budget Details | Outstanding Commitments | **Expense Details View: Month or YTD** | Sponsor Year Payroll Details

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Once you are in the expense details report you may mark the postings as reviewed.

(Please go to step 11 for instructions on how to review MULTIPLE months at once.)

This will take you to a report showing the details of expenditure postings for the selected month. If the expenditures have not yet been reviewed by the PI, an orange button will display near the upper left corner of the report (Mark this Report as Reviewed).

UNIVERSITY OF TORONTO

PI Report by Expense Category Expense Details - Monthly

Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

Mark this Report as Reviewed [SEND COMMENTS](#)

PI Report by Expense Category
Expense Details - Monthly

Period: Sep-2016 as of Monthend

Parent CFC: 105988 Arts&Sci:CSB
Fund: 496435 DOWNIE G MOP-123456
Title: The role of Golgi Bodies in Cells
Sponsor: 0000303157 CIHR - Grants
Sponsor Year Start: April 1, 2016 Sponsor Year End: March 31, 2017 Sponsor year: Apr-Mar
Grant Start Date: April 1, 2014 Grant End Date: March 31, 2019
Fund Start Date: April 1, 2014 Fund End Date: March 31, 2020

Message:

Posting Date	G/L Account Name	Document Text	Amount
28.09.2016	Salaries to Others Pay:Union	Miniam Toews	6,040.50

- Once you have completed your review of the expenditures on that page, click on the “Mark this Report as Reviewed” button to bring up the confirmation box.

UNIVERSITY OF TORONTO

PI Report by Expense Category Expense Details - Monthly

Show Detailed View

Mark this Report as Reviewed

PI Report by Expense Category
Expense Details - Monthly

Period: Sep-2016 as of Monthend

CF Center: 208649 DOWNIE, GORD
Parent CFC: 105988 Arts&Sci:CSB
Fund: 496435 DOWNIE G MOP-123456
Title: The role of Golgi Bodies in Cells
Sponsor: 0000303157 CIHR - Grants
Sponsor Year Start: April 1, 2016
Grant Start Date: April 1, 2014
Fund Start Date: April 1, 2014

Message:

Message from webpage

I have reviewed the financial report for **Sep-2016 monthend.**

OK Cancel

Click on “OK” to confirm the review of the selected period.

The review button will be replaced by the term “Reviewed”, and you have completed your review!

UNIVERSITY OF TORONTO | PI Report by Expense Category | Expense Details - Monthly | Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

PI Report by Expense Category
Expense Details - Monthly [SEND COMMENTS](#)

Review status: reviewed

CF Center : 206649 DOWNIE, GORD Period: Sep-2016 as of Monthend
Parent CFC : 105988 Arts&Sci:CSB
Fund : 496435 DOWNIE G MOP-123456
Title : The role of Golgi Bodies in Cells
Sponsor : 0000303157 CIHR - Grants
Sponsor Year Start : April 1, 2016 Sponsor Year End : March 31, 2017 Sponsor year: Apr-Mar
Grant Start Date : April 1, 2014 Grant End Date : March 31, 2019
Fund Start Date : April 1, 2014 Fund End Date : March 31, 2020
Message:

Posting Date	G/L Account Name	Document Text	Amount
G/L Group : Salaries to Others			
28.09.2016	Pay:Union	01-... J Miriam Toews	6,040.50
Total Salaries to Others			6,040.50
G/L Group : Fringe Benefits			
28.09.2016	Pay:Benefits Appt	01-... J Miriam Toews	1,495.02
Total Fringe Benefits			1,495.02
G/L Group : Materials, Supplies and Other Expenditures			
01.09.2016	Suppl:general	29-Aug-2016 U OF T MEDSTORETORONTOON	3.83
02.09.2016	Suppl:general	30-Aug-2016 ITIAN CANADATORONTOON	47.85
06.09.2016	Suppl:general	31-Aug-2016 U OF T MEDSTORETORONTOON	205.77
06.09.2016	Suppl:general	01-Sep-2016 U OF T MEDSTORETORONTOON	3.83

8. Click on the browser back button once to go back to the Summary page.

UNIVERSITY OF TORONTO | PI Report by Expense Category | Expense Details - Monthly | Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

PI Report by Expense Category
Expense Details - Monthly [SEND COMMENTS](#)

Review status: reviewed

CF Center : 206649 DOWNIE, GORD Period: Sep-2016 as of Monthend
Parent CFC : 105988 Arts&Sci:CSB
Fund : 496435 DOWNIE G MOP-123456
Title : The role of Golgi Bodies in Cells
Sponsor : 0000303157 CIHR - Grants
Sponsor Year Start : April 1, 2016 Sponsor Year End : March 31, 2017 Sponsor year: Apr-Mar
Grant Start Date : April 1, 2014 Grant End Date : March 31, 2019
Fund Start Date : April 1, 2014 Fund End Date : March 31, 2020
Message:

Posting Date	G/L Account Name	Document Text	Amount
G/L Group : Salaries to Others			
28.09.2016	Pay:Union	01-... J Miriam Toews	6,040.50
Total Salaries to Others			6,040.50

9. On the Summary page, click on “Back to MROL” to review another Fund, or on the “Review Prior Months’ Data” button to review another period in the same Fund.

UNIVERSITY OF TORONTO | **PI Report by Expense Category Summary** | Help | How To Read This Report | [Back To MROL](#) | Log Off

Show: [Budget Details](#) | [Outstanding Commitments](#) | [Expense Details](#) View: [Month](#) or [YTD](#) | [Sponsor Year Payroll Details](#) | [Review Prior Months' Data](#)

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Once you are in the expense details report you may mark the postings as reviewed.

PI Report by Expense Category Summary

CF Center: 206649 DOWNIE, GORD Period: Sep-2016 as of Monthend
 Parent CFC: 105988 Arts&Sci:CSB
 Fund: 496435 DOWNIE G MOP-123456
 Title: The role of Golgi Bodies in Cells
 Sponsor: 0000303157 CIHR - Grants
 Sponsor Year Start: April 1, 2016 Sponsor Year End: March 31, 2017 Sponsor year: Apr-Mar
 Grant Start Date: April 1, 2014 Grant End Date: March 31, 2019
 Fund Start Date: April 1, 2014 Fund End Date: March 31, 2020
 Message:

Funds Available for Current Year

Balance of fund at close of previous year	1,767.76
Current year grant	151,878.00
Council authorized transfer (MRC/CIHR and NSERC only)	0.00
Total Funds Available for Current Year (Available Budget)	153,645.76

Expenditures: Current Month Outstanding Commitments YTD YTD

10. If you go back to “Review Prior Months” you will see that the status of the newly reviewed month will have changed to Reviewed. You can now click on the next month to be reviewed or leave the Fund by clicking on Back to MROL.

UNIVERSITY OF TORONTO | **Review Prior Month's Data** | Help | [Back To MROL](#) | Log Off

Review Prior Months' Data [Refresh Review Status](#)

CF Center: 206649 DOWNIE, GORD
 Parent CFC: 105988 Arts&Sci:CSB
 Fund: 496435 DOWNIE G MOP-123456
 Title: The role of Golgi Bodies in Cells
 Sponsor: 0000303157 CIHR - Grants
 Sponsor Year Start: April 1, 2016 Sponsor Year End: March 31, 2017 Sponsor year: Apr-Mar
 Grant Start Date: April 1, 2014 Grant End Date: March 31, 2019
 Fund Start Date: April 1, 2014 Fund End Date: March 31, 2020
 Message:

Click on a Period to view the corresponding financial report and to proceed to the screen where you may mark a report as reviewed.

Period	Review Status	Date Reviewed
Sep-2016	reviewed	October 3, 2016
Aug-2016	pending	
Jul-2016	pending	
Jun-2016	pending	
May-2016	pending	
Apr-2016	pending	
Mar-2016	pending	
Feb-2016	pending	

11. To review across MULTIPLE months (from Grant Year Start to selected period), click on the YTD option under Expense Details.

UNIVERSITY OF TORONTO | **PI Report by Expense Category Summary** | Help | How To Read This Report | Back To MROL | Log Off

Show: Budget Details | Outstanding Commitments | **Expense Details View: Month or YTD** | Sponsor Year Payroll Details | Review Prior Months' Data

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Once you are in the expense details report you may mark the postings as reviewed.

PI Report by Expense Category Summary

CF Center	206649	DOWNIE, GORD	Period	Sep-2016 as of Monthend
Parent CFC	105988	Arts&Sci:CSB		
Fund	496435	DOWNIE G MOP-123456		
Title	The role of Golgi Bodies in Cells			
Sponsor	0000303157	CIHR - Grants		
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year: Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019	
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020	

You will see a report showing all expenditures posted from the grant year start to the period selected.

UNIVERSITY OF TORONTO | **PI Report by Expense Category Expense Details - Year to Date (YTD)** | Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

PI Report by Expense Category Expense Details - YTD | [SEND COMMENTS](#)

Mark this Report as Reviewed

CF Center	206649	DOWNIE, GORD	Period	Apr-2016 to Sep-2016 as of Monthend
Parent CFC	105988	Arts&Sci:CSB		
Fund	496435	DOWNIE G MOP-123456		
Title	The role of Golgi Bodies in Cells			
Sponsor	0000303157	CIHR - Grants		
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year: Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019	
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020	

Message:

Posting Date	G/L Account Name	Document Text	Amount
G/L Group : Salaries: Postgraduate Students CAD			
28.04.2016	Pay:CDN-GR	Aminatta Forna	2,320.08
27.05.2016	Pay:CDN-GR	Aminatta Forna	2,320.08
28.04.2016	Pay:CDN-GR	Alice Munro	2,086.75
27.05.2016	Pay:CDN-GR	Alice Munro	2,086.75
28.06.2016	Pay:CDN-GR	Alice Munro	2,086.75
28.07.2016	Pay:CDN-GR	Alice Munro	2,086.75
28.08.2016	Pay:CDN-GR	Alice Munro	2,086.75
28.04.2016	Pay:CDN-GR	Lawrence Hill	2,320.08
27.05.2016	Pay:CDN-GR	Lawrence Hill	2,320.08
28.04.2016	Pay:CDN-GR	Joseph Boyden	153.42
27.05.2016	Pay:CDN-GR	Joseph Boyden	153.42
28.06.2016	Pay:CDN-GR	Joseph Boyden	153.42
28.07.2016	Pay:CDN-GR	Joseph Boyden	153.42
28.08.2016	Pay:CDN-GR	Joseph Boyden	153.42
Total Salaries: Postgraduate Students CAD			20,481.17
G/L Group : Salaries to Others			
28.04.2016	Pay:Union	Miriam Toews	5,995.92
27.05.2016	Pay:Union	Miriam Toews	5,995.92
28.06.2016	Pay:Union	Miriam Toews	5,995.92
28.07.2016	Pay:Union	Miriam Toews	6,240.50
28.08.2016	Pay:Union	Miriam Toews	6,040.50
28.09.2016	Pay:Union	Miriam Toews	6,040.50
Total Salaries to Others			36,219.26
G/L Group : Fringe Benefits			
28.04.2016	Pay:Benefits Appt	Miriam Toews	1,476.57
27.05.2016	Pay:Benefits Appt	Miriam Toews	1,476.57
28.06.2016	Pay:Benefits Appt	Miriam Toews	1,476.56
28.07.2016	Pay:Benefits Appt	Miriam Toews	1,544.52

12. When you are ready to mark the expenditures as reviewed, click on the

Mark this Report as Reviewed

button to bring up the confirmation box. The message will identify the full range of months being reviewed.

The screenshot shows the University of Toronto PI Report by Expense Category. A red arrow points from the 'Mark this Report as Reviewed' button to a 'Message from webpage' dialog box. The dialog box contains the text: 'I have reviewed the financial report for Apr-2016 to Sep-2016 monthend.' The date range 'Apr-2016 to Sep-2016' is highlighted with a red box. Below the message are 'OK' and 'Cancel' buttons, with a red arrow pointing to the 'OK' button.

UNIVERSITY OF TORONTO

PI Report by Expense Category Expense Details - Year to Date (YTD)

Show Detailed View

Mark this Report as Reviewed

CF Center 208649 DOWNIE, GORD Period Apr-2016 to Sep-2016 as of Monthend
Parent CFC 105988 Arts&Sci:CSB
Fund 498435 DOWNIE G MOP-123456
Title The role of Golgi Bodies in Cells
Sponsor 0000303157 CIHR - Gr
Sponsor Year Start April 1, 2016
Grant Start Date April 1, 2014
Fund Start Date April 1, 2014
Message:

Posting Date G/L Account Name

G/L Group : Salaries: Postgraduate Stud
28.04.2016 Pay:CDN-GR
27.05.2016 Pay:CDN-GR
28.04.2016 Pay:CDN-GR
27.05.2016 Pay:CDN-GR

Message from webpage

I have reviewed the financial report for **Apr-2016 to Sep-2016** monthend.

OK Cancel

Click on the OK button to confirm your review of that period.

The button will be replaced by the term "Reviewed" and you have completed your review!

The screenshot shows the University of Toronto PI Report by Expense Category after the review. A red box highlights the 'Review status: reviewed' text. The 'Mark this Report as Reviewed' button is no longer present.

UNIVERSITY OF TORONTO

PI Report by Expense Category Expense Details - Year to Date (YTD)

Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

Review status: reviewed

SEND COMMENTS

CF Center 208649 DOWNIE, GORD Period Apr-2016 to Sep-2016 as of Monthend
Parent CFC 105988 Arts&Sci:CSB
Fund 498435 DOWNIE G MOP-123456
Title The role of Golgi Bodies in Cells
Sponsor 0000303157 CIHR - Grants
Sponsor Year Start April 1, 2016 Sponsor Year End March 31, 2017 Sponsor year: Apr-Mar
Grant Start Date April 1, 2014 Grant End Date March 31, 2019
Fund Start Date April 1, 2014 Fund End Date March 31, 2020
Message:

Posting Date G/L Account Name Document Text Amount

G/L Group : Salaries: Postgraduate Students CAD
28.04.2016 Pay:CDN-GR 0 ? Aminatta Forna 2,320.08
27.05.2016 Pay:CDN-GR 0 ? Aminatta Forna 2,320.08
28.04.2016 Pay:CDN-GR 0 ? Alice Munro 2,098.75
27.05.2016 Pay:CDN-GR 0 ? Alice Munro 2,098.75
28.04.2016 Pay:CDN-GR 0 ? Alice Munro 2,098.75

13. Click on the browser back button once to go back to the Summary page.

UNIVERSITY OF TORONTO

PI Report by Expense Category Expense Details - Monthly

Help | How To Read This Report | Back To MROL | Log Off

Show Detailed View

PI Report by Expense Category Expense Details - Monthly

Review status: reviewed [SEND COMMENTS](#)

CF Center	200649	DOWNIE, GORD	Period	Sep-2016 as of Monthend
Parent CFC	105988	Arts&Sci:CSB		
Fund	496435	DOWNIE G MOP-123456		
Title	The role of Golgi Bodies in Cells			
Sponsor	0000303157	CIHR - Grants		
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year: Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019	
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020	

Message:

Posting Date	G/L Account Name	Document Text	Amount
G/L Group : Salaries to Others			
28.09.2016	Pay:Union	0 Miriam Toews	6,040.50
Total Salaries to Others			6,040.50

14. On the Summary page, click on “Back to MROL” to review another Fund, or on “Review Prior Months’ Data” button to review another period in the same Fund.

UNIVERSITY OF TORONTO

PI Report by Expense Category Summary

Help | How To Read This Report | [Back To MROL](#) | Log Off

Show: Budget Details | Outstanding Commitments | Expense Details View: Month or YTD | Sponsor Year Payroll Details | [Review Prior Months' Data](#)

Click on the Expense Details button above (on either "Month" or "YTD") to view the expense postings. Once you are in the expense details report you may mark the postings as reviewed.

PI Report by Expense Category Summary

CF Center	200649	DOWNIE, GORD	Period	Sep-2016 as of Monthend
Parent CFC	105988	Arts&Sci:CSB		
Fund	496435	DOWNIE G MOP-123456		
Title	The role of Golgi Bodies in Cells			
Sponsor	0000303157	CIHR - Grants		
Sponsor Year Start	April 1, 2016	Sponsor Year End	March 31, 2017	Sponsor year: Apr-Mar
Grant Start Date	April 1, 2014	Grant End Date	March 31, 2019	
Fund Start Date	April 1, 2014	Fund End Date	March 31, 2020	

Message:

Funds Available for Current Year		
Balance of fund at close of previous year		1,767.76
Current year grant		151,878.00
Council authorized transfer (MRC/CIHR and NSERC only)		0.00
Total Funds Available for Current Year (Available Budget)		153,645.76

Expenditures	Current	Outstanding Commitments	YTD	YTD

15. If you go back to “Review Prior Months” you will see that the status of all months in the range just reviewed will have changed to Reviewed. You can now click on the next period to be reviewed or leave the Fund by clicking on Back to MROL.



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Help | [Back To MROL](#) | [Log Off](#)

Review Prior Month's Data

Review Prior Months' Data

Refresh Review Status

CF Center: 206649 DOWNIE, GORD
 Parent CFC: 105988 Arts&Sci:CSB
 Fund: 498435 DOWNIE G MOP-123456
 Title: The role of Golgi Bodies in Cells
 Sponsor: 0000303157 CIHR - Grants
 Sponsor Year Start: April 1, 2016 Sponsor Year End: March 31, 2017 Sponsor year: Apr-Mar
 Grant Start Date: April 1, 2014 Grant End Date: March 31, 2019
 Fund Start Date: April 1, 2014 Fund End Date: March 31, 2020
 Message:

Click on a Period to view the corresponding financial report and to proceed to the screen where you may mark a report as reviewed.

Period	Review Status	Date Reviewed
Sep-2016	reviewed	October 3, 2016
Aug-2016	reviewed	October 3, 2016
Jul-2016	reviewed	October 3, 2016
Jun-2016	reviewed	October 3, 2016
May-2016	reviewed	October 3, 2016
Apr-2016	reviewed	October 3, 2016
Mar-2016	pending	
Feb-2016	pending	
Jan-2016	pending	
Dec-2015	pending	
Nov-2015	pending	
Oct-2015	pending	
Sep-2015	pending	
Aug-2015	pending	
Jul-2015	pending	
Jun-2015	pending	
May-2015	pending	
Apr-2015	pending	
Mar-2015	pending	
Feb-2015	pending	
Jan-2015	pending	
Dec-2014	pending	
Nov-2014	pending	

If you have any questions on this process or other function in MROL, please contact the RAISE Helpline at 416-946-5000 or raise@utoronto.ca