**FASE CRC CV Instructions**

1. **Education, Affiliation, and Employment**

List your academic and professional experience, beginning with your most recent. Include academic, research, professional and industrial positions (PhD and post-PhD only).

1. **Funding History and HQP Supported (use table provided)**

List grants and contracts from all sources, including industry and academic research institutions, and all HQP supported by this funding (five years for Tier 2 nominees; seven years for Tier 1 nominees: in instances of [career interruptions and/or special circumstances](https://www.chairs-chaires.gc.ca/peer_reviewers-evaluateurs/productivity-productivite-eng.aspx), your appropriate time limit for this section may be extended, please consult [director.research@engineering.utoronto.ca](mailto:director.research@engineering.utoronto.ca)).

1. **Interruptions and Special Circumstances (maximum 0.25 page)**

An important evaluation criterion in the CRCP is the excellence of the nominee. A key factor in assessing your nomination is research productivity. CRC acknowledges that certain circumstances may legitimately affect your record of research achievement. You are encouraged to explain any interruptions or other circumstances that have affected your productivity, if applicable, to allow for a fair assessment of your nomination. See the program’s [Guidelines for Assessing the Productivity of Nominees](https://www.chairs-chaires.gc.ca/peer_reviewers-evaluateurs/productivity-productivite-eng.aspx).

1. **Significant Contributions (maximum 1.5 pages)**

List the five most significant research contributions that you have made during your career. Explain their significance. Include any considerations the committee should be aware of, e.g., publication conventions in your discipline, choice of venues for the dissemination of research results, citation conventions, and particularities and/or challenges involved in the publication of interdisciplinary or multidisciplinary research results, if applicable.

1. **Other Contributions and Leadership (maximum 0.75 – 1 page)**

Describe other activities that show the impact of your work, such as awards; contributions to scientific peer review (membership on peer review committees, external reviews, etc.); consulting; contributions to professional practice or public policy; membership on committees, boards, or policy-making bodies with government or the private sector.

Provide evidence of international leadership (Tier 1), or of the potential to become an international leader in the field in the next five to 10 years (Tier 2). Describe (if applicable, based on the nominee’s career stage) any involvement in broader intellectual leadership activities, such as stewardship of initiatives at a national or international level that have had an influence or impact that extends beyond the nominee’s own institution. If applicable, describe how the nominee has improved the institution's ability to leverage additional research resources (including financial and non-financial resources).

1. **Training and Supervisory Experience (maximum 0.5 page)**

* Describe, if applicable your role in training students (e.g., doctoral, master’s, undergraduate) and other trainees.
* Describe your role in supervising or co-supervising ongoing and/or completed theses at the doctoral, master’s and/or undergraduate level.
* Describe the steps you have taken to recruit and engage students (e.g., doctoral, master’s, undergraduate) in their research activities.

1. **Equity, Diversity, and Inclusion (maximum 0.5 page)**

U of T Engineering has Action Plans for the inclusion of Black and Indigenous Peoples and acknowledges the inequities experienced by women and people of many intersectional identities. Describe how principles of EDI and accessibility have been meaningfully integrated into your teaching, training, and scholarly work – and how they will be incorporated into your proposed CRC program – to address these inequities. This can apply to research design (if applicable), team composition, training and recruitment practices, inclusive and equitable lab/environment culture and practices, and/or beneficiaries of the research.

**CV Appendix (maximum 3 pages)**

Attach a list of contributions, which may include refereed publications, reports, government publications, conference proceedings, papers presented at scholarly meetings or conferences, or others – please see [additional examples on the CRC website](https://www.chairs-chaires.gc.ca/program-programme/convergence_portal_instructions-instructions_portail_convergence-eng.aspx#Research_Contribution) – over the last 5 years (Tier 2) or 7 years (Tier 1). To respect the page limit, and for ease of review, include contributions that best align with and support your proposed CRC research program. Please note that appendices longer than 3 pages will not be considered by the selection committee.

**CV Details**

Nominees are expected to follow the provided instructions, to allow FASE reviewers to conduct a fair and balanced assessment of the nomination. Any information submitted beyond the limits stated in these instructions will be removed prior to review.

1. **Education, Affiliation, and Employment**

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1. **Funding History and HQP Supported**

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| **Grant/ Contract** | **Funding Amount** | **Total # of HQP supported** | **# of Postdocs** | **# of PhD students** | **# of Master’s students** | **# of Undergrads** | **# of other trainees** |
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1. **Interruptions and Special Circumstances (maximum 0.25 page)**

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1. **Significant Contributions (maximum 1.5 pages)**

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1. **Other Contributions and Leadership (maximum 0.75 – 1 page)**

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1. **Training and Supervisory Experience (maximum 0.5 page)**

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1. **Equity, Diversity, and Inclusion (maximum 0.5 page)**

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