Major Research Project Management Fund

Guidelines

Purpose

To be eligible for MRPM support, the proposed research initiative will be a multi-PI, multi-departmental, and/or multi-institutional project led by full-time faculty whose research is campus-based and administered through the University. The budget request from the sponsor for these large, complex projects are typically in excess of one million dollars (total project cost) at the level of hundreds of thousands per year.

MRPM awards must be matched by cash contributions from the supporting division(s).

Stream 1:

PI's may request support towards proposal development for submissions at the full proposal stage. Up to $10K may be requested ($20k total when matched).

Stream 2:

PI's may request project management support on large, complex research projects. Up to $50K per project year may be requested ($100k/annum – total when matched).

Project Eligibility:

- The research application is Canada Research Chair-eligible Tri-agency program. (Other sponsors/programs will be considered on a case-by-case basis where all other eligibility criteria are met.)
- The research grant will be awarded to UofT as the lead institution.
- The Principal Investigator is a full-time faculty member whose research is campus-based and administered through the University.
- The research project is large, complex with formidable reporting and audit provisions requiring dedicated project management.
- The MRPM request will be matched equally by cash from the supporting division(s).
- For Stream 1, the submission is early enough to have a meaningful impact on proposal development (funds awarded for applications going to full proposal stage).
- For Stream 2, the research grant is at the LOI or application stage, providing the opportunity to show the MRPM contribution in the application and enhance its competitiveness.

Expense Eligibility:

- For Stream 1, eligible expenses include:
    - Grant writing support
    - Graphics and figure development
    - Travel (proposal development only)

- For Stream 2, eligible expenses include:
  - Compensation for a dedicated Project Manager, Program Coordinator or equivalent

Please contact Michael Hussey (m.hussey@utoronto.ca) regarding eligibility of other expenses.

Application

The application form and support documentation is to be submitted electronically, via MRA (My Research Applications) in PDF format as one file using the naming convention: *LastFirst_MRPMApplication.* The PDF file must contain the following documents in this order

- *completed application form*
- *attach written confirmation from each source of matching funding*

EDI

Consistent with University's commitment to equity, diversity, and inclusion (EDI), all projects receiving MRPM support will be expected to implement EDI principles in the management of the research team and integrate considerations of diversity into the research design/methods, as appropriate

Referring to MRPM Awards in the Primary Research Funding Application

With the growing emphasis on institutional investment in large-scale tri-council programs, applicants should make specific mention of a University contribution in any section of the proposal where it is appropriate and relevant to do so.

Adjudication

Applications will be reviewed by the Assistant Vice-President, Research Services. There is a quick decision turnaround time for MRPM applications to allow incorporation of the award into the grant application. Stream 1 awards will be released as soon as acceptance to the sponsor's full proposal stage has been confirmed. Stream 2 awards will be released when the success of the primary research application has been confirmed.

For further information, or to obtain a MRPM Fund application form, contact your divisional Research Office or Michael Hussey (m.hussey@utoronto.ca).