**Connaught New Researcher Award – Application Form**

**Application Deadline: December 3, 2021**

## **Applicant Information**

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| Last Name, First Name: | | Personnel Number: |
| Department: | | Faculty: |
| U of T Appointment Start Date: | E-mail Address: | |
| Academic Rank: | | Date PhD or Equivalent Received (M/Y): |
| Start Date of First Assistant Professor Appointment or tenure track position at any other university (M/Y): | | |
| Have you previously applied to the Connaught New Researcher Program:  Yes  No , if yes please indicate date of submission \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

## *\* In order to be considered for this funding opportunity, all applicants are required to answer the* [*University of Toronto’s Employment Equity Survey*](https://easi.its.utoronto.ca/administrative-web-services/employee-self-service-ess/) *by no later than the application deadline Applicants may voluntarily self-identify in any of the groups, or log a response indicating that they decline the survey. Self-identification data is important to the University’s ability to accurately identify barriers to participation and to develop strategies to eliminate these barriers. Aggregated results as of the closing of this posting will be sent to the Research Equity and Diversity Strategist and may be accessed by only a small number of designated senior administrators within the Division of the Vice-President, Research and Innovation (VPRI). Any information directly related to you is confidential and cannot be accessed by the reviewers or by VPRI staff. The data is used by VPRI as part of our ongoing efforts to embed principles of equity, diversity and inclusion in the administration of internal funding programs. If you have already completed the survey, thank you; your responses will be included in the aggregated results.*

## **Adjudication Panel (only one Panel may be chosen)**

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|  | **Humanities** |
|  | **Life Sciences – Social, Cultural, Environmental and Population Health Research** |
|  | **Life Sciences – Molecular, Cellular and Integrative Biology** |
|  | **Physical Sciences & Engineering** |
|  | **Social Sciences** |

**Does this project include or impact Indigenous individuals, communities, peoples, topics, lands, or areas of interest?**

**Yes  No**

## **Funding Request:**

Requests should be limited to an appropriate amount required to carry out proposed research.

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| **Amount requested:**  **(Not to exceed $20,000)** | **$** |

## **Project Information**

## Project Title

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## Executive Summary

Provide an executive summary of up to half a page, briefly describing in **non-specialist language** your project, its anticipated significance/impact on the relevant area of research, and its applicability to matters of public interest.

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## Project Description

Please provide a project description of up to three pages (excluding references) stating the research objective(s), the methodology, the expected scholarly significance, the relationship of the project to your previous work and to current knowledge in the field, and the engagement of trainees. The project description should be written for a **non-specialist audience**.

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## Leveraging Impact of Connaught Funding

Provide up to half a page to outline your strategy for using Connaught Fund support and/or the anticipated research outcomes resulting from this support to attract external research sponsorship. Please be as specific as possible in identifying potential sponsors and application timelines.

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## **Budget**

The Connaught New Researcher Award is meant to provide support for research operating costs. Eligible expenses are to be consistent with the appropriate tri-agency guidelines for NSERC Discovery grants, CIHR Open Operating Grants or SSHRC Insight grants, with the exception of laptops which should only be included in application budgets when required for project-specific purposes (as opposed to general research). Proposals should clearly describe what role all research personnel will play in the research project. If awarded, variations exceeding 20% between requested budget items will require justification and prior approval. Questions on eligible expenses should be directed to the [Connaught Secretariat](mailto:connaught.secretariat@utoronto.ca).

## Funding Request (Up to but not exceeding $20K):

Please provide a budget of **up to $20,000** with appropriate justification for each budget item. ***(Sample budget can be found in the Connaught New Researcher Guidelines)***

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| Expense Item | Description/Justification | Cost |
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| Total: | |  |

(*Add more line items as needed by re-clicking over corner of table and choosing insert-rows below*)

## **Budget justification:**

Provide a detailed explanation and justification for each line item identified in the budget (up to 2 pages). Provide sufficient information to allow reviewers to assess whether the resources requested are appropriate. Applicants must only use this section for the purpose of justifying the proposed budget.

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## **Equity, Diversity and Inclusion**

Describe how equity, diversity and inclusion (up to 2 pages) have been/will be considered and addressed in the development and management of the project team. (Please do not disclose identifying information about team members/trainees.) In addition, describe (as applicable to the project) how considerations of diversity (including sex, gender, and other factors) have been integrated into the research design and methods. If considerations of diversity are not applicable or appropriate to the project, please provide a brief justification. For further information on integrating diversity into research design and methodology, please visit [the resources page](https://ediri.utoronto.ca/resources/external-resources/) of the EDI in Research and Innovation website.

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## **Career Interruptions and Special Circumstances**

Reviewers take into consideration both career interruptions and special circumstances that may have affected the record of research achievement of applicants. In doing so, reviewers will be able to more accurately estimate the productivity of the applicant, independent of any career interruptions or special circumstances.

Career interruptions occur when, for health, family or other reasons, an applicant is taken away from their research for an extended period of time.

Special circumstances involving slow-downs in research productivity created by health, family or other reasons (i.e., the applicant was not taken completely away from their work).

In all cases, the applicant should provide a general explanation of the absence(s) and its impact on the research.

## **CV**

Attach an academic or standard SSHRC/CIHR/NSERC CV. Please ensure that you include refereed publications and **identify the 3 most significant contributions along with an** **explanation of why they are the most significant.**

## **Departmental Chair Assessment (Prepared by Chair or Equivalent)**

The Chair’s letter can be either submitted by the applicant as part of the application package through MRA, or separately via email to [connaught.secretariat@utoronto.ca](mailto:connaught.secretariat@utoronto.ca) by the application deadline. The letter of assessment (up to one page) must speak to the following criteria:

* **Applicant's research capabilities;**
* **Outline the applicant’s key publications;**
* **Address the publication norms within the discipline.**

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| **Submission Instructions:**  Only final Connaught New Researcher applications are to be submitted electronically in PDF format as **one file** using the naming convention: LastFirst\_NR\_2021-22, via [MRA](https://easi.its.utoronto.ca/administrative-web-services/my-research-mr/) (My Research Applications).  The PDF file must contain the following documents in this order:  a) Connaught New Researcher Award application form. Please ensure that your application is presented according to the following specifications:   * Single-spaced * Body text in a minimum 11 pt font * Condensed fonts will not be accepted;   b) An academic CV or standard SSHRC/CIHR/NSERC CV. Whichever CV you submit, ensure that you include refereed publications and identify the **3 most significant contributions along with an explanation of why they are the most significant.**  c) Departmental Chair Assessment (This may be submitted directly to connaught.secretariat@utoronto.ca)  Applicants are encouraged to login to MRA well in advance of the submission deadline to ensure login credentials are correct. Once the MRA has been submitted, it is recommended that you notify both your Chair/Director and Vice-Dean/Principal Research that your application is pending approval and needs action on or before the competition deadline.  The system utilizes your UTORID and password (the same used to check @utoronto.ca email). If you encounter problems contact the RAISE help desk (416-946-5000, [RAISE@utoronto.ca](mailto:RAISE@utoronto.ca)).  For program queries, contact Shanna Pritchard, Research Funding Officer, Internal Programs, at 416-978-7118 or [shanna.pritchard@utoronto.ca](mailto:shanna.pritchard@utoronto.ca) |