



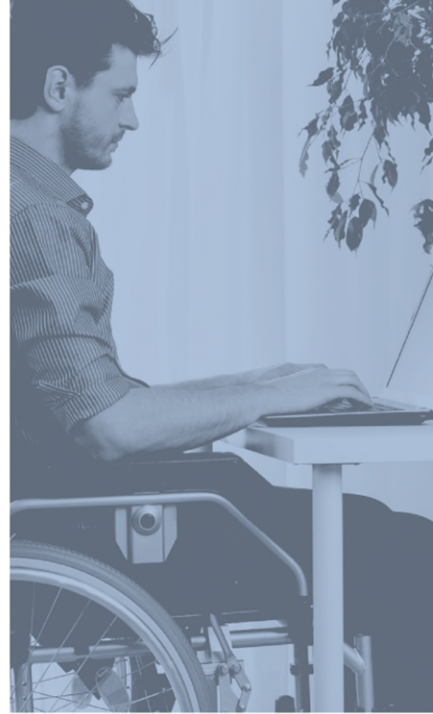
SSHRC  CRSH

Insight Development Grants Funding Opportunity

December 2021

Presentation overview

- **Facts and features**
- **Eligibility**
- **Structure of committees**
- **Preparing and submitting the application**
- **Reviewing applications**



Insight Development Grants: What sets it apart from IG?

- Insight Development Grants are expected to respond to the objectives of the Insight program
- Supports research in its initial stages
- Early career researchers
- Enables the development of new research questions, experimentation with new methods, novel theoretical approaches, and/or ideas
- Funding is provided for short-term research development projects of up to two years

General features

- **APPLICANT** Principal investigator, emerging or established, working alone or in a team
- **CO-APPLICANT** Scholars affiliated with a postsecondary institution (may be international)
- **LENGTH** 1 to 2 years
- **VALUE** \$7,000 - \$75,000
- **FUNDING** Separate budget provided for emerging scholars (minimum 50 percent of the envelope)
- **DEADLINE** **February 2, 2022 (8 p.m. eastern)**
(Please contact your institution for the internal deadline)

IDG Competition statistics

	Feb. 2018	Feb. 2019	Feb. 2020	Feb. 2021
Number of Committees	22	23	23	23
Number of eligible applications	Eme: 798 Est: 340	Eme: 739 Est: 389	Eme: 782 Est: 474	Eme: 751 Est: 424
Overall success rate	Eme: 60% Est: 58%	Eme : 51% Est: 49%	Eme: 45% Est: 44%	Eme: 57% Est: 55%
Awarded amount	Eme: \$26,663,844 Est: \$11,385,078	Eme: \$20,940,988 Est: \$10,744,413	Eme: \$20,378,648 Est: \$11,923,358	Eme: \$25,284,155 Est: \$14,221,636
Average awarded	Eme: \$55,484 Est: \$58,349	Eme: \$55,694 Est: \$56,849	Eme: \$57,567 Est: \$57,050	Eme: \$59,147 Est: 60,934

Emerging scholars

- An emerging scholar: who has not yet had the opportunity to establish an extensive record of research achievement, but is in the process of building one.
- Criteria
 - Have not applied successfully, as principal investigator or research director, for a grant offered as part of a funding opportunity from three organizations (SSHRC, NSERC, CIHR) with the exception of Partnership Engage Grants and/or knowledge mobilization grants like Connection and Knowledge Synthesis grants. Meet at least one of the following criteria:
 - Have completed their highest degree no more than 6 years before competition deadline
 - Have held a tenured or tenure-track postsecondary appointment for less than 6 years
 - Have held a postsecondary appointment, but not a tenure-track position
 - Have had their career significantly interrupted or delayed for health or family reasons within the past six years
- Project may be entirely new or build on research conducted during graduate studies


Established scholars

- **Definition:** has established, or, since the completion of his or her highest degree, has had the opportunity to establish—a record of research achievement.
- Research will explore new research questions and/or approaches that are distinct from the applicant's previous/ongoing research. (A failing score will be given in the category of Challenge if the distinction between the proposed and previous/ongoing research is insufficiently clear).
- IDGs do not support the ongoing research of established scholars. Refer instead to the funding opportunity for [Insight Grants](#), Stream A.


ELIGIBILITY



Eligibility and internal verification



Budget and research tools

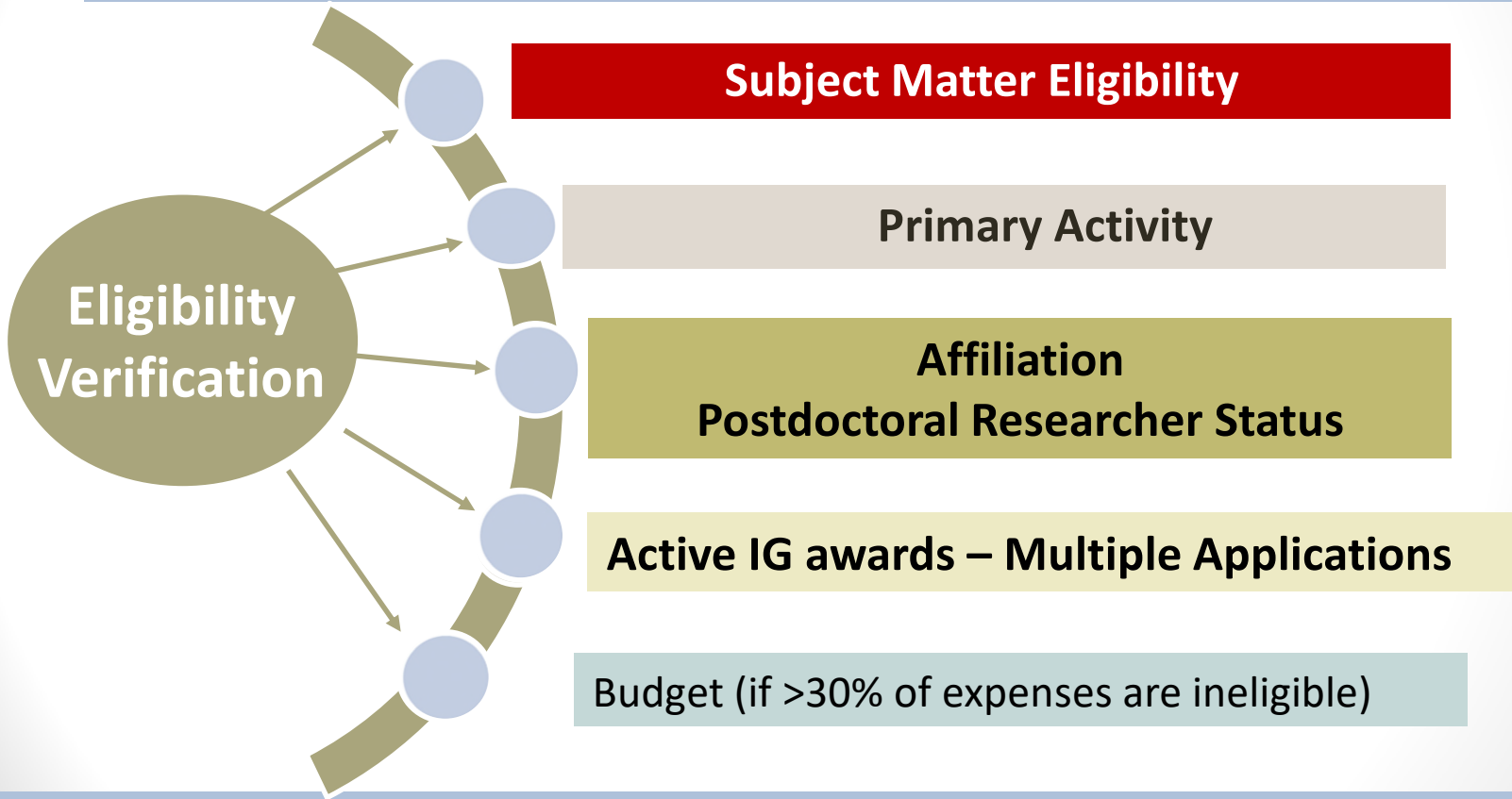


Multiple applications



Subject matter eligibility

Eligibility and Internal Verification



Verification: Subject Matter Eligibility

- SSHRC does not support research that is mainly health-related, such as clinical research, therapy-related research, diagnostic tools, rehabilitation and epidemiology. Psychomotor research, kinesiology research and clinical education are also ineligible.
- For advice about eligibility, applicants are invited to forward a summary of the application, including the proposed objectives.
- Please consult the [Subject Matter Eligibility](#) section for more information.

Verification: Objectives and Affiliation

- Application objectives must be consistent with the objectives of the funding opportunity.
- Applicants' affiliation :
 - Must be affiliated with an eligible Canadian postsecondary institution.
- Co-applicants' affiliation:
 - Must be affiliated with an eligible postsecondary institution in Canada *or abroad*.
- Collaborators: No affiliation required.

Verification: Applicant Status

- Primary affiliation

- Not eligible for applicant status if researcher's **primary affiliation** is with a non-Canadian postsecondary institution.

- Postdoctoral researchers

- If offered a grant, must formally establish an affiliation with an eligible Canadian postsecondary institution within three months of the grant start date (i.e., by Sept. 30, 2022) and maintain such an affiliation for the duration of the grant.

- Doctoral students

- Must have defended their thesis before June 1 of the competition year.
- If offered a grant, must formally establish an affiliation with an eligible Canadian postsecondary institution within three months of the grant start date (i.e. by Sept. 30, 2022) and maintain such an affiliation for the duration of the grant.

Verification: Postdoctoral Researchers

- May apply directly to SSHRC. Read the instructions!
- If a grant is awarded, an eligible Canadian postsecondary institution **must** agree to administer the funds.
- Postdoctoral researchers and doctoral student applicants are encouraged to make inquiries with the Research Grants Office of the eligible institution(s) at which they will be seeking affiliation **early in the process**.
 - These applicants should **verify whether or not** the institution(s) would be willing to administer the grant on their behalf, and determine the requirements for establishing an appropriate affiliation. Institutional policies in this regard may vary.
- No team members (applicant, co-applicant or collaborator) can be remunerated with grant funds, including postdoctoral researchers serving in any of these capacities.

Verification: Multiple Applications

Applications submitted as an applicant

IDG Feb. 2021 + IG Oct. 2021 =  If IDG application successful


IG Oct. 2021 + IDG Feb. 2022 =  Objectives must be **significantly** different

- No limit on the number of applications that a researcher can submit as a co-applicant or collaborator.
- A grant holder may submit a new application for the same type of grant, but only in his or her grant's final year (year in which the grant holder receives the final grant installment).
- A one-year extension is given automatically for all grants.
- Consult the [rules for multiple applications](#).


Verification: Budget and Research Tools

- Budget
 - If more than 30% of proposed budget items are ineligible, the application is declared ineligible.
- Research tools
 - directly linked to achieving the objectives for which the grant is being awarded;
 - include a significant research component;
 - have the potential to be used in more than one context and/or by more than one group of researchers;
 - typically, relatively small;
 - Projects whose primary objective is to digitize a collection or create a database are not eligible for funding.


STRUCTURE OF COMMITTEES



Adjudication Committees



Multi/interdisciplinary Applications



Indigenous Research

ADJUDICATION COMMITTEES

- Multi/interdisciplinary, disciplinary and thematic committees
- The number and type of committees depend on the number of applications received
- Three readers per application



Committees Structure

- 01 Philosophy, classics, medieval and religious studies
- 02 History
- 03 Fine arts and research-creation
- 04 Literature
- 07 Economics
- 08 Sociology, demography and related fields
- 09 Geography, urban planning and related fields
- 10 Psychology, linguistics and translation
- 11 Political science and public administration
- 12 Education and social work
- 13 Anthropology, archaeology
- 14 Business, management, industrial relations and related fields
- 16 Communications, media studies, gender studies, library and information science, related fields
- 17 Law and criminology
- 21 Indigenous research
- 22 Multi/interdisciplinary humanities
- 23 Multi/interdisciplinary social sciences

Multi/Interdisciplinary Research

- Applicants choose between humanities-focused OR social sciences-focused multi/interdisciplinary committees.
- Committee members normally have a multi/interdisciplinary background
- Request for Inter/Multidisciplinary Evaluation (max 1 page)
- All applications discussed

Indigenous Research

- All academic fields and the domains of knowledge specific to the cultural traditions of First Nations, Inuit and Métis and the world's Indigenous nations.
- Research conducted **by and with** Indigenous peoples
- Multidisciplinary committee including Indigenous and non-Indigenous members specialized in Indigenous research.
- Indigenous research proposals may be submitted to other committees.
- For more information, please consult the [Indigenous Research Statement of Principles](#) and the [Guidelines for the Merit Review of Indigenous Research](#).

PREPARING AND SUBMITTING THE APPLICATION

Impact of COVID-19

Joint initiatives

Revisions, summary and detailed
description

Knowledge mobilization plan

Team members and student training

Budget and contributions

Exclusion of reviewers

Steps for applying online

COVID-19 Impact

- Contingency plans may be included in the Detailed Description (optional) and will be evaluated as part of Feasibility criterion.
- COVID-19 impacts now included in the calculation of the emerging scholar status.
- COVID-19 research interruptions may be included in “Leaves of Absence and Impact on Research” section of CCV.
- COVID-19 related expenses **are eligible expenditures**: e.g. travel cancellation fees. However, contingency funding should not be included.

Joint initiatives (1) :

- Department of National Defence Research Initiative

- Department of National Defence
 - \$10,000 will be awarded to successful recipients.
 - Support social sciences and humanities research aligned with areas of interest in the Canadian Armed Forces (CAF) and DND, pertaining to military personnel recruitment and selection, training and development, social processes in the workplace, organizational and operational effectiveness, the impact of COVID-19, diversity, gender and armed forces, etc.
 - Applications are first reviewed by the appropriate Insight Development Grants adjudication committees. If recommended for funding, they will then be forwarded to the relevant DND committee.
 - For more information, please consult the [Department of National Defence Research Initiative](#)

Joint initiatives (2):

- Societal Implications of Genomics Research

- Joint Initiative with Genome Canada: support social sciences and humanities research and related activities pertaining to research in the field of genomics, with one of the first initiatives focusing on societal implications of disruptive innovation in genomics.
- Applications received will be evaluated on the basis of all other proposals received and Genome Canada will determine which applications are relevant.
- More information may be found on the [Genome Canada website](#).

Joint initiatives (3): *Mitacs*

- Mitacs Accelerate: supports research internships of graduate students and/or postdoctoral fellows.
- Funding starts at \$15,000, co-funded by Mitacs and the partner.
- Submit to Mitacs after SSHRC competition results have been announced.

HOW IT WORKS

1. The match



A student, a supervising professor, and a partner organization develop a research project

2. The proposal



Applicants submit a proposal via a Mitacs representative

3. The project



Projects receive \$15,000 in funding for each four-month internship

Revisions, Summary and Detailed description

- Revisions to previous application (optional)
 - Opportunity to justify changes made to the project following critiques from the committee.
- Summary of research proposal
 - Must be clear, complete and use plain language (may be used by media if funded).
- Detailed description
 - Clear and specific objectives: Why are you conducting this research? Why is it important?
 - Project written for experts as well as generalists (e.g. properly define acronyms).
 - Full and up-to-date literature review that provides context for what you will be doing.
 - Describe the theoretical framework or conceptual approach.
 - Ensure that the methodology is consistent with the research objectives and is aligned with the personnel involved.

Knowledge Mobilization Plan

- Identify to whom the research results will be communicated and the best way to do so.
- Open Access: peer-reviewed journal articles based on agency-funded research to be freely accessible within 12 months of publication, via:
 - online institutional/disciplinary repositories, or
 - academic journals that offer open access
- Consult the Guidelines for Effective Knowledge Mobilization for more information (including knowledge mobilization best practices).


Team Members & Student Training

- Justify the team members chosen based on the nature of the project.
- Describe the roles and tasks of the applicant and team members.
- Time allocation for members.
- Establish clear roles and appropriate tasks for students.
- Consult the [Guidelines for Effective Research Training](#).

Budget & Contributions

- Follow principle of minimum essential funding.
- Budget evaluated under the Feasibility criterion.
- Justify all proposed expenses.
- Budget reductions: if budget items are insufficiently justified or not appropriate, this may reflect on the feasibility score.
- Expenses must conform to the rates and regulations in effect in the applicant's institution.
- Expenses related to open access publication are eligible.
- Refer to the Tri-Agency Guide on Financial Administration and the Guidelines for Cash and In-Kind Contributions.

Exclusion of Reviewers

Research Portal 

Profile ▾ Assessment ▾ Helpdesk ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Reviewer Exclusion

Show Table of Contents

Add reviewer to be excluded

i

List individuals, collaborations or organizations that you wish to exclude from the review of the application. Enter the information and click *Add*.

Exclusion Type (required)

Family Name (required)

First Name (required)

Initials

Email

Organization (required) [Edit](#)

Department

[+ Add](#) [✖ Cancel](#)

Excluded Reviewers							
Exclusion Type	Family Name / Collaboration	First Name	Initials	Organization	Department	Email	Action
No records to display.							

[Save and previous](#) [✔ Save and validate](#)

[Preview](#) [Back to Application Overview](#)

STEPS FOR APPLYING ONLINE

1

Create an account and an application in the [research portal](#)

2

Send an invitation to co-applicants and collaborators (if applicable)

3

Create and attach your SSHRC common CV to the application ([see instructions](#))

4

Fill out, validate and preview the application

5

Submit the application to the research office* (taking the internal deadline into account)

6

The research office then **forwards** the application to SSHRC

**For Doctoral students and postdoctoral fellows, please refer to the Eligibility section.*

Start early, especially if you have a team!

Co-applicants must:

1. Complete a profile in the research portal
2. Accept the invitation
3. Create, submit and upload their CCV to the research portal

Collaborators must:

1. Complete a profile in the research portal
2. Accept the invitation

ADJUDICATING APPLICATIONS

Adjudication Process

Scoring the application

Reviewing the budget

The adjudication meeting

Results

COMMITTEE MEMBER

- ↘ Experts drawn primarily from the academic community, as well as the public, private, and/or not-for-profit sectors, as required

- ↘ The composition of the committee is determined by:
 - the number of applications received
 - the representation of research expertise (disciplinary or sub- disciplinary)
 - university size
 - geographical region
 - language
 - gender

Adjudication Process

- **Scoring the application**
- **Calibration exercise**
- **Submission of preliminary scores by Readers**
- **Preliminary ranking of applications**
- **Flagging process for applications ranked in the bottom 35%**
- **Committee discussion**
- **Final ranking of applications**

Committee Discussion Meeting

- The applications are ranked in order based on the preliminary scores awarded.
- Emerging and established scholars are ranked and discussed separately.
- The committee determines the final ranking of the applications.
- A budget envelope allows the committee to see which applications will receive funding and where the cut-off line for funding sits.



Scoring the application (1)

Challenge – The aim and importance of the endeavour (50%)

- For established scholars: relevance of the proposal to the objectives of the funding opportunity;
- Originality, significance and expected contribution to knowledge;
- Appropriateness of the literature review;
- Appropriateness of the theoretical approach or framework;
- Appropriateness of the methods or approach;
- Quality of training and mentoring to be provided to students, emerging scholars and other highly qualified personnel, and opportunities for them to contribute;
- Potential for the project results to have an influence and impact within and/or beyond the social sciences and humanities research community.

Scoring the application (2)

Feasibility – The plan to achieve excellence (20%)

- Appropriateness of the proposed timeline and probability that the objectives will be met;
- Expertise of the applicant or team in relation to the proposed research;
- Appropriateness of the requested budget, justification of proposed costs and, where applicable, other financial and/or in-kind contributions;
- Quality and appropriateness of knowledge mobilization plans, including for effective dissemination, exchange and engagement with stakeholders within and/or beyond the research community, where applicable.

Scoring the application (3)

Capability – The expertise to succeed (30%)

- Quality, quantity and significance of past experience and published and/or created outputs of the applicant and any co-applicants, relative to their roles in the project and their respective stages of career;
- Evidence of other past knowledge mobilization activities (films, performances, commissioned reports, knowledge syntheses, experience in collaboration or other interactions with stakeholders, contributions to public debate and media) and of impacts on professional practices, social services and policies, etc.;
- Quality and quantity of past contributions to the training and mentoring of students, postdoctoral fellows and other highly qualified personnel.

Note: No weighting for sub-criteria.

Scoring the application (4)

Rating	Scoring Range
Excellent	1.83-1.00
Very Good	2.67-1.84
Good	3.50-2.68
Satisfactory	4.33-3.51
Moderate	5.16-4.34
Unsatisfactory	6.00-5.17

Note: A minimum score in the Moderate range for each review criterion is required to be eligible for funding.

Reviewing the budget

- The principle of minimum essential funding.
- Committees may recommend budget reductions if budget is inadequately justified or inappropriate, or where savings can be achieved without jeopardizing the project objectives.
- Committees may also reduce the score for the feasibility criterion if the budget is insufficiently justified.
- Potential budget reductions have a direct impact on the committee's budget envelope.
- **Automatic failure if 50% or more of expenses are inadequately justified or deemed inappropriate by the committee.**
- Estimate requested costs for open access as accurately as possible.

Feedback

- Applicants will receive an email informing them that the following documents have been deposited in their research portal accounts:
 - Notice of decision
 - Award letter (if application is successful)
 - Committee evaluation form (if the application was discussed)
 - Statistics on the committee and competition
- The following information is posted online following the competition:
 - Adjudication committees
 - Competition statistics

A person wearing a dark jacket and a yellow backpack is seen from the back, looking out over a vast mountain range. The scene is bathed in the warm, golden light of a sunset or sunrise, with the sun low on the horizon, creating a hazy, atmospheric effect. The mountains in the distance are silhouetted against the bright sky.

THANK YOU!

Insight Development Grants

insightdevelopment@sshrc-crsh.gc.ca

Online Application Form Support

613-995-4273

webgrant@sshrc-crsh.gc.ca