

Stream 2 Applications: Industry Liaison Office Letter

As per the Ministry guidelines, all letters of support should be a maximum of 1 page.

Please prepare the draft letter including the following information:

- Paragraph 1: 1-2 sentences introducing UofT and describing our institutional strength in this area;
- Paragraph 2: 2-3 sentences describing the applicant team's/Division's particular ties/achievements in this field;
- Paragraph 3: if appropriate, 1-2 sentences outlining any cash/in-kind commitments the institution is authorizing;
- Paragraph 4: closing sentence wishing success for the overall program/project/team.

Please submit a Word version, font Times New Roman size 11-12.

Our office will put the letters of the appropriate letterhead. Please ensure that the body text is no more than 1/2-2/3 of a page in total, to allow room for letterhead and footer.

The **letter is due on March 16**, along with all the other letters of support, to be submitted to the Research Services Office at orf@utoronto.ca.