

SSHRC  CRSH



Social Sciences and Humanities Research Network on Sustainable Agriculture in a Net-Zero Economy

June 6, 2023

By phone:

1-613-714-9906 (Canada, Ottawa-Hull) or 1-855-244-8677 (Canada, toll-free)

Access Code: 2341 786 5578



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada 

Outline

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About SSHRC and AAFC

This funding opportunity is a joint initiative between Agriculture and Agri Food Canada (AAFC) and the Social Sciences and Humanities Research Council of Canada (SSHRC).

- AAFC is mandated to support agriculture, agri-food and agri-based product sectors, which can reach into the broader food system, influencing other sectors across the food supply-chain.
- SSHRC is the federal agency mandated to promote and support research and training in the social sciences and humanities.



Goals and Objectives

Overall goal: to establish an agricultural social sciences and humanities research network made up of researchers and practitioners from universities, and from the private, public, and not-for-profit sectors.

This network would foster innovative research, partnership and training activities pertaining to:

- social and socio-economic impacts of policy actions in agriculture in a net-zero future;
- behavioural and societal influences on agricultural practices in the agricultural and food sector; and
- approaches to scale up adoption of practices that contribute to Canada's climate and environmental goals.



Goals and Objectives - *continued*

Main objective: support knowledge mobilization and partnership research on the social and socio-economic impacts of policy actions in agriculture pertaining to net-zero, behavioural and societal influences on agricultural practices, and inform approaches to scale up adoption of practices that support Canada's environment and climate goals.

First two years

- Identify key research gaps and set research priorities
- Build relationships to enable multidirectional flow of research knowledge and increase the accessibility of this knowledge.
- Develop partnered research activities.

Remaining grant period

- Develop innovative training approaches for students and postdoctoral researchers.
- Develop knowledge mobilization activities.



Key Characteristics

This initiative will be funding one research network.

- **Value and Duration:** \$2 million over 5 years
- **Application Deadline:** October 20th, 2023 (8 p.m. Eastern)
- **Results announced:** end of January 2024



Evaluation and Merit Review

For this initiative, AAFC and SSHRC will establish a joint interdisciplinary and intersectoral merit review committee that may include expertise in sociology, economics, political science, Indigenous research, geography, psychology, anthropology, history and other relevant interdisciplinary fields, such as food studies and/or policy studies, with members from academia and non-academic sectors.

Evaluation Criteria:

- **Challenge** – Aim and importance of the endeavour (40%)
- **Feasibility** – Plan to achieve excellence (30%)
- **Capability** – Expertise to succeed (30%)



Eligibility

Applicants

Applications must be submitted by an [eligible Canadian university](#) that meets the institutional eligibility requirements. The project director must be affiliated with the host institution (the applicant), and they prepare the application on behalf of the host institution and the formal partnership.

- Students and federal scientists are not eligible for project director, co-director or co-applicant status.
- Postdoctoral researchers are not eligible for project director or co-director status.



Eligibility - *continued*

Co-applicants: Individuals (including postdoctoral researchers) are eligible to be [co-applicants](#) if they are formally affiliated with:

- **Canadian:** eligible postsecondary institution; not-for-profit organization; philanthropic foundation; think tank; or municipal, territorial or provincial government.
- **International:** postsecondary institution

Collaborators: Any individual who makes a significant contribution to the project is eligible to be a [collaborator](#).

- Do not need to be affiliated with an eligible Canadian postsecondary institution.
- Individuals from the private sector or federal government can only participate as collaborators.

Partner organizations: can be Canadian or international institutions or organizations (private, public or not-for-profit) of any type.



Eligibility - *continued*

Salary Research Allowance:

Not-for-profit organizations can request a [salary research allowance](#) to cover up to 50% of the annual salary of an employee who is being temporarily replaced because they will be devoting their time as an applicant/project director, co-director or co-applicant.



SSHRC POLICIES & GUIDELINES



Indigenous Research at SSHRC

SSHRC has a number of tools specifically intended to support applicants working in Indigenous research, merit reviewers assessing applications related to Indigenous research, and communities and other research partners engaged in Indigenous research:

- [SSHRC's definition of Indigenous research](#);
- [Guidelines for the Merit Review of Indigenous Research](#); and
- [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans, Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada](#)



Equity, Diversity and Inclusion (EDI)

- SSHRC is committed to increasing equitable and inclusive participation in the research ecosystem, including on research teams, and to promoting the integration of considerations related to EDI into research design and practices.
- SSHRC has developed a [Guide to Addressing EDI Considerations in Partnership Grant Applications](#). It outlines expectations and provides definitions, examples, guiding questions and resources for applicants to draw on when incorporating EDI considerations in the development of their partnerships and conceptualization of their research projects.



Equity, Diversity and Inclusion (EDI)

Confidentiality and privacy

Applicants must protect the privacy and confidentiality of all team members and trainees. How an individual self-identifies is considered personal and confidential information. If a team member's self-identification (e.g., gender, Indigenous identity, disability or racial background) is relevant to the research project, you may include that self-identity information only with their consent. Otherwise, self-identification information about any team member should not appear in the application.



Canadian Research Data Centre Network





What is CRDCN and what is unique about RDC data?

- The [Canadian Research Data Centre Network](#) (CRDCN) provides unique access to Statistics Canada microdata at Research Data Centres (RDCs) on [33 campuses across the country](#).
- RDC – a secure facility where researchers access detailed microdata that come primarily from Statistics Canada Survey Master files. These are detailed individual-level data. Increasingly, the RDCs are repositories of administrative records from a variety of sources, such as: tax files, employment insurance, social assistance, and hospitalization records.
- Individual data are protected:
 1. names and ID numbers are removed;
 2. access to data is only permitted on secure systems that have no internet access;
 3. researchers take training on confidentiality and privacy and Statistics Canada personnel use “disclosure analysis” to ensure that no individual, household or business can be identified.



Census of Agriculture

- Includes information on location, acreage, ownership/leasing, crops, farming practices (weed control, pest control, fertilization), livestock, renewable energy, detailed capitalization and land values, revenues & expenditures, sale of goods, succession, and more.
- There are two collection periods available: 2021 and 2016.
- Speak to your local analyst to learn more about the data.
- Visit www.crdcn.ca to learn about access or the RDC program more generally.

PREPARING YOUR APPLICATION



Preparing Your Application

Apply through the [Convergence Portal](#)

➤ Step 1: log into the portal



Government
of Canada

Gouvernement
du Canada

Convergence Portal



Have questions?

Login

Portal Account Users

System Maintenance

Due to scheduled system maintenance, the Convergence portal may experience interruptions or a lag in performance between **Saturday, January 21, 6:00 a.m. to 12:00 p.m. (EST)**

Due to COVID-19, many deadlines are being revised. Learn more about the [impacts of COVID-19 on programs managed by SSHRC](#), including tri-agency programs managed through the Tri-agency Institutional Programs Secretariat (TIPS).

The Convergence Portal is intended for use by individuals participating in funding programs from the Natural Sciences and Engineering Research Council (NSERC), the Social Sciences and Humanities Research Council (SSHRC) and programs administered by the Tri-agency Institutional Programs Secretariat (TIPS), on behalf of the three research granting agencies: the Canadian Institutes of Health Research (CIHR), NSERC and SSHRC.

Before using the Convergence Portal, you must read the [Terms and conditions](#) and [Transparency](#). When you sign in and use this system, it means that you understand these policies and conditions and that you consent to the use of your personal information for administrative purposes.

Note: If you currently have an **account on the Research Portal**, please use your existing credentials.

Login

Email

Password (required)

[Forgot password?](#)

☐ Remember me?

Login

New to the Convergence Portal?

[Create My Portal Account](#)

Preparing Your Application

Apply through the [Convergence Portal](#)

- Step 2: select the funding opportunity

Applications

Awards

Funding Opportunities

Please note: Submission deadline dates and times are presented in local time.

Agency	Name	Stage ↑	Deadline	Actions
NSERC	CCI Applied Research and Development Grants	Application		Create Application
SSHRC	Social Sciences and Humanities Research Network on Sustainable Agriculture in a Net-Zero Economy	Application	2023-10-20 8:00 PM	Create Application

Preparing Your Application

Application Sections

1. Applicant eligibility
2. Application details
3. Invitations
4. Participants (invited)
5. Collaborators (also considered participants without an invitation process)
6. Partner organizations
7. Fields of research
8. Keywords
9. Summary of proposal
10. Proposed budget
11. Certifications, licenses and permits
12. Reviewer exclusions (if any)
13. Supporting documents



Preparing Your Application

Application Section: Participant Eligibility (5 steps)

- Step 1: Project director eligibility
- Step 2: Affiliations
- Step 3: Equity, diversity and inclusion (EDI) self-identification
- Step 4: Fields of research
- Step 5: Keywords

Step 2 of 5: Affiliations

You must add all of your current affiliations and identify your primary affiliation.

Applicants must be affiliated with an eligible Canadian institution that holds institutional eligibility at SSHRC. Grant funds can only be administered by an eligible Canadian Institution that holds [institutional eligibility](#). Please contact institutional.eligibility@sshrcc-crsh.gc.ca to learn more.

Add Affiliation

Primary ↑	Date ↑	Organization and Department	Position	Actions
	2021-11-15 - present	ZZZ-INTERNAL TESTING ENVIRONMENT - Test Department	Test Position	Edit

Application Affiliation

Choose the affiliation associated with this application (required)



Preparing Your Application

Application Section: CV Documents

My Information

CV Documents

CV Details

Finalize

Shared Information

Application Details

Invitations

Participants

Collaborators

Partner Organizations

Fields of Research

PDF view

Application ID:

1014-2023-00032

Administering organization:

ZZZ-INTERNAL TESTING ENVIRONMENT

Applicant:

Laird, Laurie

Funding opportunity:

Social Sciences and Humanities Research Network on Sustainable Agriculture in a Net-Zero Economy

Title:

Add supporting documents to the list below, if applicable. Please consult the [application instructions](#) for the specific funding opportunity to which you are applying for CV requirements, if applicable.

All attachments must be converted to Portable Document Format (PDF) before they can be attached to the application.

Document Name	Stage	File	Actions
CV	Application	Test CV.pdf	<div>Upload file</div> <div>Delete</div>

Preparing Your Application

Application Section: CV Details

My Information	
✓	CV Documents
✓	CV Details
Finalize	
Shared Information	
Application Details	
Invitations	
!	Participants
Collaborators	
Partner Organizations	
Fields of Research	
Keywords	
Summary of Proposal	
Proposed Budget	


[PDF view](#)

Application ID:	1014-2023-00032	Administering organization:	ZZZ-INTERNAL TESTING ENVIRONMENT
Applicant:	Laird, Laurie	Funding opportunity:	Social Sciences and Humanities Research Network on Sustainable Agriculture in a Net-Zero Economy
Title:			

Affiliations (Employment)

You must provide at least 1 employment experience that is an academic, research, professional or industrial position you have held.

[Add New Affiliation](#)[Add existing affiliation](#)

Primary ↑	Date ↑	Organization and Department	Position	Actions
	2000-01-01 - present	ZZZ-INTERNAL TESTING ENVIRONMENT - Research Partnerships	Program Officer	Edit Remove




Preparing Your Application

Application Section: Application Details

Shared Information

Application Details

Invitations

 Participants

Collaborators

Partner Organizations

Fields of Research

Keywords

Summary of Proposal

Proposed Budget

Certifications, Licenses and
Permits

Reviewer Exclusions

Title:

Application title (required)

The title must be short and descriptive. It may be used for publication purposes. Restrict use of abbreviated forms that would not be understood by a layperson (e.g., DNA, NATO, etc. would be acceptable, but others likely are not), and avoid company or trade names.

Test Application

Language of the application (required)

Choose the language in which the application will be submitted.

- ☒ English
☐ French

Does your proposal involve Indigenous research as defined by SSHRC? (required)

Indigenous Research

If your application involves Indigenous research, it will be reviewed in the context of the Social Sciences and Humanities Research Council's (SSHRC) definition of [Indigenous research](#) and its [Guidelines for the Merit Review of Indigenous Research](#).

- ☐ Yes
☒ No



Preparing Your Application

Application Section: Invitations

- Co-directors and Co-applicants must be invited by the Project Director through the Convergence Portal.
- These participants must then complete their own eligibility flow on the platform before having view access to the application.
- Once the eligibility section is complete, Co-directors and Co-applicants must complete their section of the application (CV Documents and CV Details).

Note: Collaborators are *not* invited through the Convergence application system. They are listed in the application form.



Preparing Your Application

Application Section: Invitations

Keywords

Summary of Proposal

Proposed Budget

Certifications, Licenses and
Permits

Reviewer Exclusions

Supporting Documents

Finalize and Submit

List of Invitations

Invite Participant

Name ↑	Role	Status	Date	Actions
[REDACTED]	Co-Applicant	Invited	2023-05-25 3:36 PM	Cancel Resend
[REDACTED]	Co-Applicant	Invited	2023-05-25 3:36 PM	Cancel Resend

Preparing Your Application

Application Section: Invitations

La version française suit.

This is an automated message. Please do not reply.

[REDACTED] has invited you to participate as a Co-Applicant on a Social Sciences and Humanities Research Network on Sustainable Agriculture in a Net-Zero Economy - 2023 application.

Application Title: Test SSH RNSA

Should you [accept this invitation](#), you will be redirected to the Convergence Portal to log in (or create an account). **If you currently have an account on the Research Portal, please use your existing credentials to log in.**

In the case that you [decline this invitation](#), an automated message will be sent to Patricia MacCaughan.

If you have any program-related questions, please contact partnerships@sshrc-crsh.gc.ca.

For technical support, contact us at websupport@convergence.gc.ca or by phone at 613-995-4273.

Thank you.



Preparing Your Application

Application Section: Participants

- The Project Director is required to ensure that all participants' sections have been completed before finalizing and submitting the full application.
- If a participant has not completed their section of the application, they must be manually removed from the list of invitations by the Project Director prior to submission.

✓ Application Details
Invitations
! Participants
Collaborators
Partner Organizations
Fields of Research
Keywords

Below are Participants for this application.

To add a new Participant, invite them from the "Invitations" section item on the left hand navigation menu. Participants must be eligible in order to sign up.

You **must** remove all participants with pending eligibility status prior to submitting.

Name ↑	Role ↑	Status	Actions
Laird, Laurie	Project Director	Information not finalized	

Preparing Your Application

Application Sections: Partner Organizations

- Partner organizations are **not** invited through the Convergence platform, only listed.
- List the [partner organizations](#) that have agreed to participate. If the organization to which the applicant is affiliated wishes to participate as a partner organization, the Project Director must list it in this section.
- Upload letters of support from each partner organization in the **Supporting Documents** section.



Preparing Your Application

Application Sections: Fields of Research, Keywords, and Summary

List the fields of research and keywords that best describe the current research proposal.

Provide a clear summary of your proposal indicating:

- Overall goal and objectives
- Challenges or issues to be addressed and expected significance of the work
- Breadth of the partnership and the meaningful engagement of the partner organizations involved

The summary is limited to 2,500 characters, including spaces.



Preparing Your Application

Application Section: Proposed Budget

- Enter funds requested from SSHRC by year below
- Since this is a five-year initiative, use the boxes for **years 1 to 5 only**

Enter the funds requested from SSHRC by year below. Ensure that your proposed budget does not exceed the maximum amount that can be requested per year or the maximum number of years that may be requested as outlined in the detailed instructions to applicants for the specific program or funding opportunity to which you are applying.

Please ensure that the total amounts requested from SSHRC correspond with those submitted in the **Funds requested from SSHRC** detailed budget table in the Supporting Documents section.

You must enter budget details for each year of the project up to a maximum of 10 years. For example, if the funding opportunity to which you are applying is for grants with a duration of 3 years, include the budget requested for years 1-3, but leave years 4-10 blank.

Year 1	Year 2
\$ 0	\$ 0
Year 3	Year 4
\$ 0	\$ 0
Year 5	Year 6
\$ 0	\$ 0
Year 7	Year 8
\$ 0	\$ 0
Year 9	Year 10
\$ 0	\$ 0
Total	
\$0	



Preparing Your Application

Application Section: Supporting Documents

Document Name	Stage	File	Actions
Research proposal (maximum 15 pages total)	Application	Required	Upload file
List of references or bibliography (maximum 10 pages)	Application	Required	Upload file
Funds requested from SSHRC	Application	Required	Upload file
Budget justification (maximum 2 pages)	Application	Required	Upload file
Funds from other sources	Application	Required	Upload file
Letters of support from partner organizations (maximum 2 pages per partner)	Application		Upload file
List of potential partner organizations (maximum 2 pages)	Application		Upload file
Impact assessment (Appendix A)	Application	Required	Upload file



Preparing Your Application

Finalizing your Application

- Review your application to ensure that it is complete. Follow the prompts from the **Finalize and Submit** section to submit the application to your research administrator for review and approval.
- **Remember:** the applicant-project director must verify that all co-directors and co-applicants have completed their sections and finalized their information. If a participant's section is not complete and it's time to submit, the participant must be removed from the application.
- There is still another step before SSHRC receives your application: the research administrator at the host institution must forward it to SSHRC. Once the research administrator has forwarded the application to SSHRC, no changes can be made.



Preparing Your Application

Tips

- Ensure proposal addresses the evaluation criteria
- Involve team/partners in preparing the application
- Help participants through the invitation process as needed
- Highlight team member publications in List of References (**bold font**)
- Consider the formatting and ease of reading for the reviewers
- Consider your audience
- Proofread and review PDF



Preparing Your Application

Useful Resources

Tips for applying for partnership funding:

- [Partnerships Toolkit](#)

Budget:

- [Tri-Agency Guide to Financial Administration](#)
- [Guidelines for Cash and In-Kind Contributions](#)
- [Salary Research Allowances](#)

Guidelines:

- [Regulations Governing Grant Applications](#)
- [Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#)
- [Guidelines for the Merit Review of Indigenous Research](#)
- [Guidelines for Partnered Research Training Initiatives](#)
- [Guidelines for Effective Research Training](#)
- [Guidelines for Effective Knowledge Mobilization](#)



Frequently Asked Questions

How many awards will be granted through this initiative?

- This competition will be funding one award. **We encourage collaboration between various interested parties to apply together in creating this network.**

If I applied for another SSHRC grant in 2023, or already hold an active SSHRC grant, am I eligible to apply for this grant?

- Yes, provided that they are for distinct projects and that there would be no duplication of funds if they were both awarded.

What is the difference between a co-director and a co-applicant?

- A **co-director** shares intellectual leadership with the project director and plays a significant role in planning and conducting the research; a **co-applicant** makes a significant contribution to the intellectual direction and who plays a significant role in the conduct of the research



Frequently Asked Questions

Can a participant receive a salary from grant funds?

- No, participants listed on the project cannot receive a salary from the grant

Is the time that a participant plans to dedicate to the project an eligible in-kind contribution?

- The time of participants from public, private, and not-for-profit organizations can be counted; time of faculty participants cannot be counted as a contribution.

Can SSHRC funds be used for the costs of a project coordinator and/or manager?

- Yes, but this person can't be a formal participant on the grant, can't be paid for administrative services normally provided by the institution, and can't be paid to conduct research activities



THANK YOU

SSHRC CRSH

For all questions:

- Regarding this funding opportunity, contact partnershipgrants@sshrc-crsh.gc.ca
- On matters related to the Convergence Portal, contact the **Online Services Helpdesk** websupport@convergence.gc.ca or 613-995-4273



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