



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada

PARTNERSHIP GRANTS – STAGE 2

AUGUST 9, 2023

WEBINAR WILL BE RECORDED

OUTLINE

- ↘ Important Considerations
- ↘ Application Process
- ↘ Merit Review Process
- ↘ Your Questions
- ↘ Talent proposals

IMPORTANT CONSIDERATIONS: INDIGENOUS RESEARCH

- SSHRC is committed to supporting and promoting research by and with Indigenous Peoples
- Definition of [Indigenous research](#)
- When conducting Indigenous research, researchers must commit to respectful relationships with Indigenous Peoples and communities
 - [Guidelines for the Merit Review of Indigenous Research](#)
 - [Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada](#) of the [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans](#)

IMPORTANT CONSIDERATIONS: EQUITY, DIVERSITY AND INCLUSION (EDI)

- [Tri-Agency Statement on Equity, Diversity and Inclusion](#)
- [Tri-Agency EDI Action Plan](#)
- [Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#)
- Equity, diversity and inclusion (EDI) requirements have been introduced as a pilot initiative in the Partnership Grants funding opportunity
- Applicants are required to consider both **EDI in research practice (EDI-RP)** and **EDI in research design (EDI-RD)**
- EDI evaluation criteria added

IMPORTANT CONSIDERATIONS: EQUITY, DIVERSITY AND INCLUSION (EDI)

- ↘ EDI in research practice
- ↘ EDI in research design
- ↘ Refer to [Appendix B](#) of [Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#)

IMPORTANT CONSIDERATIONS: EQUITY, DIVERSITY AND INCLUSION (EDI)

➤ NOTE ABOUT EDI PLAN

- Applicants must identify **concrete practices** that will be employed to ensure that EDI is being intentionally and proactively considered in composing the team and recruiting team members. It is not sufficient to say that the team is already complete and/or diverse; applicants must clearly demonstrate that EDI was taken into consideration within the team composition and will continue to be if the composition of the team changes throughout the duration of the grant.

➤ NOTE ABOUT CONFIDENTIALITY AND PRIVACY

- Applicants must protect the privacy and confidentiality of all team members and trainees. How an individual self-identifies is considered personal and confidential information. If a team member's self-identification (for example, gender, Indigenous identity, disability or racial background) is relevant to the research project, you may include that self-identity information in the Participants Involvement section **only with their consent**. Otherwise, self-identification information about any team member should not appear in the application.

IMPORTANT CONSIDERATIONS: EQUITY, DIVERSITY AND INCLUSION (EDI)

↘ EDI Evaluation sub-criteria for Partnership Grants

↘ Challenge:

- ↘ appropriateness of considerations related to equity, diversity and inclusion in the research design, as applicable (e.g., questions, methods, theoretical framework, literature review, analysis and interpretation, and knowledge mobilization activities) **RESEARCH DESIGN**

- ↘ quality of training and mentoring to be provided to students, emerging scholars and other highly qualified personnel, as well as opportunities for them to contribute, and quality of equity, diversity and inclusion considerations in the recruitment, training and mentoring plan **RESEARCH PRACTICE**

↘ Feasibility:

- ↘ quality of the equity, diversity and inclusion plan for promoting a diverse team, inclusive working environment and equitable opportunities within the partnership **RESEARCH PRACTICE**

APPLICATION PROCESS: PROGRAM SELECTION

↘ Two Streams *NEW*

↘ Research partnerships

↘ Research training and talent development

RESEARCH-CREATION

- ↘ Definition of [research-creation](#)
- ↘ Approach that combines creative and academic research practices
- ↘ Attachment with links to samples of work
- ↘ [Guidelines for Research-Creation Support Materials](#)

APPLICATION PROCESS: MODULES FOR APPLICANT & PROJECT DIRECTOR

- Organization Involvement (EDI) *Now 2 pages*
- Organization Information (if applicable)
- Previous Funding
- Exclusion of Reviewers (if applicable)
- Research Contributions and Relevant Experience
- Career Interruptions and Special Circumstances *NEW*

APPLICATION PROCESS: PROJECT MODULES

- ↘ Activity Details
- ↘ Summary
- ↘ Expected Outcomes
- ↘ Goal and Project Description (EDI)
- ↘ Research-Creation Support Material (if applicable)
- ↘ List of References (**bold** any references from team members)
- ↘ Participants' Involvement
- ↘ Training and Mentoring (EDI)
- ↘ Knowledge Mobilization Plan (EDI)
- ↘ Environmental Impact (if applicable)
- ↘ Data Management Plan (NEW)

DATA MANAGEMENT PLAN (DMP) *NEW*

- ↘ Tri-Agency Research Data Management Policy
- ↘ FAIR Principles
- ↘ First Nations Principles of Ownership, Control, Access and Possession (OCAP®)
- ↘ CARE Principles for Indigenous Data Governance

DATA MANAGEMENT PLAN (DMP) **NEW**

- ↘ Data Management Plans (DMPs)
 - ↘ No page limit, 1 to 3 pages recommended
 - ↘ Will not be scored during pilot initiative
- ↘ [Digital Research Alliance of Canada DMP Assistant](#)
- ↘ [Guide to preparing a data management plan](#)

IMPACT ASSESSMENT FORM (APPENDIX A)

- Applicants conducting research that involves the construction of a structure outdoors, or a permanent alteration to the land or environment, such as digging a well or conducting archeological excavations, are required to complete the Impact Assessment Form (Appendix A).
- Research activities that **do not** require completion of the form include:
 - Travelling outside of Canada to conduct archival research, interviews, administer questionnaires or surveys, or to attend conferences;
 - Interviews conducted outdoors;
 - Outdoor plays, productions or exhibits in urban/developed areas without permanent installations.
- Please contact the program if you have any questions related to the Impact Assessment Act (IAA). Guidance on the IAA is available on [SSHRC's website](#).

ELIGIBLE PARTICIPATION IN PARTNERSHIP GRANTS

SSHRC has established categories and eligibility related to use of funds

- **Project Director:** must be affiliated with host institution
- **Co-Director:** eligible if from Canadian Postsecondary institutions; not-for-profit organizations; philanthropic foundations; think tanks; or municipal, territorial or provincial governments; and international post-secondary institutions
- **Co-applicant:** same eligibility as Co-director
 - **Note:** CVs for co-directors and co-applicants who are ineligible for those roles can be removed from your application prior to its evaluation, and the status of the participant changed to collaborator.
- **Collaborator:** any individual who makes a significant contribution to the project is eligible, including those not eligible as co-applicants (e.g. participants from private for-profit sector, federal government)

APPLICATION PROCESS: PARTICIPANT MODULES

- ↘ **Co-director(s)** – unlimited
 - ↘ CV
 - ↘ Research Contributions and Relevant Experience
 - ↘ Career Interruptions and Special Circumstances
- ↘ **Co-applicants with CV** – up to 10
 - ↘ CV
 - ↘ Research Contributions and Relevant Experience
 - ↘ Career Interruptions and Special Circumstances
- ↘ **Participants** – unlimited
 - ↘ Co-applicants without CVs – optional Biographical Sketch (1 page)
 - ↘ Collaborators

APPLICATION PROCESS: PARTNER ORGANIZATION MODULE

- **Partner organization definition:** Canadian or international institutions or organizations (public, private, not-for-profit) of any type
- **Invited Partner Organizations module**
 - Letter of Engagement (2 pages)
 - Partners input contributions themselves when they accept the invitation (different from Stage 1)

APPLICATION PROCESS: PARTNERSHIP MODULES

- Description of Formal Partnership (EDI)
- Partnered Chairs (if applicable)
- Governance Structure (EDI)
- Evidence of Formal Partnership
- Potential Partners and/or Contributors

APPLICATION PROCESS: BUDGET MODULES

- ↘ Funds requested from SSHRC
- ↘ Justification of the Budget
- ↘ Funds from Other Sources
 - ↘ Only host institution contributions and other contributors go here – NOT for partner contributions
- ↘ Contributions Plan

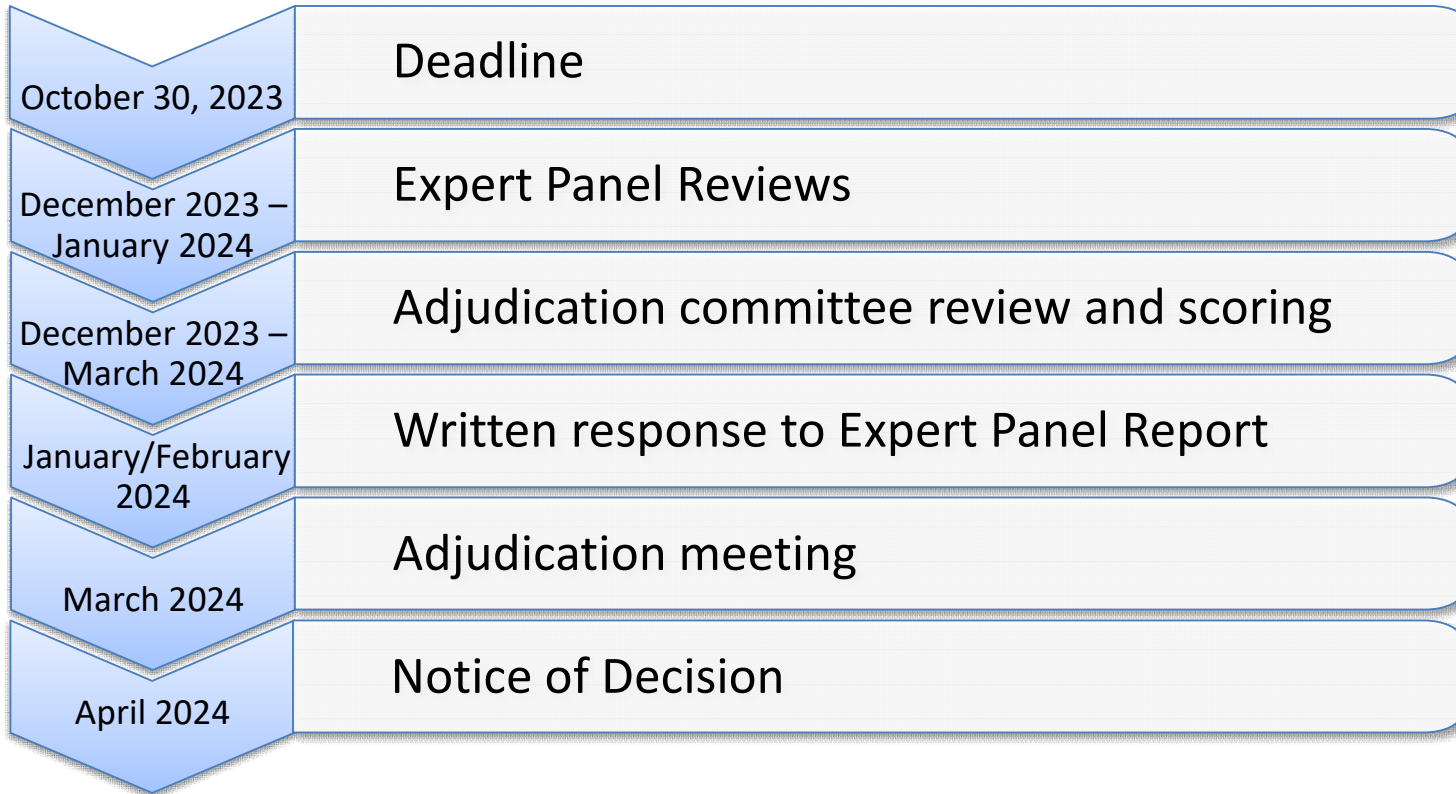
APPLICATION PROCESS: BUDGET CONSIDERATIONS

- [Salary Research Allowances](#) are available for Canadian not-for-profit organizations to cover up to 50% of the annual salary of an employee who is to be temporarily replaced because they will be devoting their time as a project director, co-director or co-applicant on a SSHRC-funded research project
- Applicants may include a maximum of up to \$500,000 for [tools](#)
- Mitacs Accelerate: SSHRC funding cannot be requested for these internships – funding must be requested via the Mitacs Accelerate application form

APPLICATION PROCESS: BUDGET CONSIDERATIONS

- Expenses to facilitate equitable, inclusive and accessible participation in the research are eligible. Refer to the [Statement on equity, diversity and inclusion and the use of grant funds](#) in the [Tri-agency Guide on Financial Administration](#)
- Hiring a partnership coordinator is an eligible expense, and strongly recommended for large partnerships
- Project coordinators provide administrative assistance for the partnership that is over and above what would usually be provided by the institution. They are not participants on the grant and are not paid to conduct research activities

MERIT REVIEW: STEPS AND TIMELINE



MERIT REVIEW: EVALUATION CRITERIA

- ↘ **Challenge (40%):** The aim and importance of the endeavour
- ↘ **Feasibility (30%):** The plan to achieve excellence
- ↘ **Capability (30%):** The expertise to succeed

MERIT REVIEW: EXPERT PANEL REPORT

- 3 to 4 experts per application
- Expert panel report outlines strengths and weaknesses of application in relation to evaluation criteria
- Committee uses expert panel reports to assist them in its evaluation of all of the applications
- Committee can disagree with expert panel report

MERIT REVIEW: WRITTEN RESPONSE TO EXPERT PANEL REPORT

- Expert panel report will be provided to project director in end of January or early February (to be confirmed)
- Team will be given set amount of time (likely Monday to Friday) to write a written response of up to 3 pages to the expert panel report
- Written response will be provided to committee, who will use the expert panel report and the written response to make funding recommendations

MITACS ACCELERATE JOINT INITIATIVE

- Supports research internships between students and postdoctoral researchers and Canadian non-academic organizations (i.e., for-profit corporations, eligible not-for-profit corporations, municipalities, and hospitals)
- Each internship is cost-shared by Mitacs and the organization hosting the internship(s)

MITACS ACCELERATE JOINT INITIATIVE

➤ ***NEW PROCESS***

- Select “Mitacs Accelerate” from drop-down list in application form
- Submit completed application to Mitacs within one week of SSHRC deadline
- Provide summary information about the proposed internship(s) in the Training and Mentoring section of the application
- Cost of hosting the Accelerate internships can be counted as a cash contribution in the SSHRC application
- To access the Accelerate application form, contact a [Mitacs Advisor](#)

CANADA FOUNDATION FOR INNOVATION: JOHN R. EVANS LEADERS FUND

- [CFI's John R. Evans Leaders Fund](#)
- Supports infrastructure and a portion of the operating and maintenance costs
- CFI application part of same adjudication process as PG application
- Submit parallel application directly to CFI
- Contact CFI officer at your institution to verify allocation

ADDITIONAL TIPS

- ↘ Ensure that EDI considerations are clearly outlined.
- ↘ Provide clear progress indicators.
- ↘ Involve team members and key partner organizations in the preparation of the application.
- ↘ Coach participants and partners on the online invitation process (as needed).
- ↘ Ensure that you have addressed all of the evaluation sub-criteria.
- ↘ Consider the formatting and ease of reading for the reviewers.
- ↘ Consider your audiences.
- ↘ Address Stage 1 comments in the application, if appropriate.

ADDITIONAL TIPS: PARTNERSHIP TOOL-KIT

- ↘ The [Partnership Tool-kit](#) contains resources and tips from past Partnership Grant project directors and coordinators

- ↘ The tool-kit includes:
 - ↘ tips for applicants
 - ↘ tips for managing partnerships
 - ↘ resources such as webpages, documents, tools, reports, briefs, newsletters, videos
 - ↘ frequently asked questions
 - ↘ brief videos with project directors

CONTACT INFORMATION

- Program Support: partnershipgrants@sshrc-crsh.gc.ca
- Technical Support: webgrant@sshrc-crsh.gc.ca
- Canada Foundation for Innovation: albert.parisien@innovation.ca
- Mitacs: [Mitacs Advisor](#)

QUESTIONS?

- Answer questions from chat
- Answer questions from participants (unmute)

PG TALENT

- PG Talent proposals should focus primarily on the research training of registered post-secondary students and postdoctoral researchers in the SS&H
- Proposals should meet objectives of the [Research Training and Talent Development Program](#) and the [Guidelines for Partnered Research Training Initiatives](#)
- Majority of funds should be dedicated to research training activities for students registered in a diploma or degree program, and postdoctoral researchers in the SS&H (approx. 75%)