

JOINT SEED GRANT FUND Application Form University of Toronto and Zhejiang University

Coversheet	
Uof T Principal Investigator Full Name:	
Department/Unit:	
Current position:	
Email:	
Phone number:	
Names of any additional UofT collaborators For each additional collaborator please include name, email address, department, college, and role within project	
(If applicable) Names of external collaborating institutions/organisations/investigators include name, organization, and role within project	
ZJU Principal Investigator Full Name:	
School/Department/Faculty:	
Current position:	
Email:	
Phone number:	
ZJU ID No.:	
Names of any additional ZJU collaborators. For each additional collaborator please include name, School / Department, and role within project	
Signature of ZJU Principal Investigator:	Signature:
	Date:
ZJU approval of application To be completed by Head of School / Department who has approved the submission of the application	Name:
	Position:
	Signature:
	Date:
Title of Project (in English)	

Title of Project (in Chinese)	
Abstract (max 150 words) *** Please note that this abstract may be published online and used in communications and publicity materials if a grant is awarded ***	
Requested Funds from U of T (CAD) (max amount CAD 20,000)	
Requested Funds from ZJU (RMB) (max amount RMB 100,000)	

1. Proposal Narrative

Attach a proposal narrative to the cover sheet. Maximum two (2) pages written jointly by the Principal Investigators at University of Toronto and Zhejiang University. The narrative must include the following elements and address the 7 criteria in bold:

- Substantive description of the research collaboration and activity;
Main goal(s) for the collaboration;
Proposed research activities;
Milestones and specific outcomes expected (i.e., exchange of PhD students, publications, workshops, agreements, etc.);
Metrics of success for the planned activities (i.e., how will success of the program be evaluated).
- Brief statement of how the project builds on and fits into the priorities of the participants.
- Follow-on funding plan that explains how the research launched by this grant will be continued if successful.
- Current and pending support from other sources relevant to the activities proposed for this grant. Include project/proposal title, funding source, award amount, award period, relationship to the currently proposed project. For ongoing work or projects that build off existing work, clarify what the grant will add to work already undertaken.

Projects will be evaluated holistically based primarily on the following qualities:

- All projects need a direct connect to the areas
- **Quality:** the academic merit of the proposed work
- **Impact:** expected impact. If research, the likelihood of it gaining wide recognition, the ability to cut across disciplines.
- **Innovation:** the extent to which the project will contribute to novel thinking and/or new technology in its field.
- **Sustainability:** the likelihood that the project will lead to sustainable results and long-term international relationships and generate significant external funding.
- **Team Strength:** participants demonstrate high levels of commitment, enthusiasm for collaboration, relevant experience, and joint planning.
- **Design:** of proposed activities, milestones, metrics of success, and budget (reasonable expenses for anticipated results).

2. Project Timeline (2024-2026)

UofT Principal Investigator		
Full Name		
ZJU Principal Investigator		
Full Name		
Title of Project		
Year	Activity	Outcome

3. Project Budget (2024-2026)

UofT Principal Investigator full name:		
ZJU Principal Investigator full name:		
Project title:		
	Expense (CNY)	Justification: Provide details for each budget item
<u>ZJU Travel</u>		
International travel		
Domestic travel		
<u>ZJU Other</u>		
Workshops/symposium/roundtable related to collaborative research		
Fee for the lectures given by UofT faculty at ZJU (should not exceed 30% of the requested resources)		
Materials/supplies related to the joint research		
Printing & publication expenses		
Postage		
Hosting UofT visitors at ZJU (may include travel, local lodging)		
* Domestic travel + Materials/supplies + Printing & publication expense + Postage in total should not exceed 30% of the requested resources		
ZJU Total (max 100,000 RMB)		
	Expense (CAD\$)	
<u>UofT Travel</u>		
Airfare (coach class) how many trips at what cost		
Other travel related costs (Lodging, visas, per diem etc): specify details including how many at what cost		
Other: provide details to justify expenses		
<u>UofT Other</u>		
Workshops/symposium/roundtable related to collaborative research		
Fee for the lectures given by ZJU faculty at UofT (should not exceed 30% of the requested resources)		
Materials/supplies related to the joint research		

Printing & publication expenses		
Postage		
Hosting ZJU visitors at UofT (may include travel, local lodging)		
* Domestic travel + Materials/supplies + Printing & publication expense + Postage in total should not exceed 30% of the requested resources		
UofT Total (max CAD\$20,000)		

Prior to sending your application, please ensure you have included all of the required information

Item	Checklist (tick)
Coversheet	
Proposal Narrative which addresses the selection criteria	
Project Timeline of activities to occur between start and end of project	
Project Budget	
CVs of the UofT and ZJU Principal Investigators and any other key personnel (<u>no more than 2 pages each and including current position and employment history; 10 career-best publications; awards and relevant presentations; current grant income</u>)	

Your proposal must be jointly prepared by the lead investigators (primary applicant) from both institutions in English and submitted to both institutions at the same time, via email:

- Zhejiang University: Jun Tong (tj@zju.edu.cn, 86-571-88981380)
- University of Toronto: Ms. Rikki Zhao (international@utoronto.ca), Office of the Vice-President International

Submissions are due by February 29th, 2024 by 11:00 am EST time / 12:00 pm China time.